Section	Description	Fund	Account	Page
I	TABLE OF CONTENTS			1-4
II	GENERAL INFORMATION			
	History and Geography			1-2
	Demographics			3
	Business of Town Government			4-7
	Life and Leisure			8-9
III	FINANCIAL INFORMATION			
	Financial Management			1-3
	The Budget Process			4
	Terminology			5-6
	Taxable Valuation			7
	Tax Collection			8
	NYS Retirement			9
	Fund Balances (Equity)			10-11
IV	STATEMENT OF DEBT			
1 V	Debt Policy			1-2
	Credit Ratings			3
	Outstanding Debt			4
	Outstanding Debt			7
${f V}$	SUMMARY OF BUDGET			
	One Page Summary			1
	Average Tax Bill and Comparison to Prior			2
	Change in Appropriation from Prior Year			3
	Change in Revenue from Prior Year			4
	Distribution of the Budget Dollar			5
	Estimated Revenue Sources			6
	How "Pay As You Go" Money is Allocate	ed		7
	Ten Year Taxable Property Valuation			8
	Value of Exemptions			10-11
VI	GENERAL GOVERNMENT SUPPO	RT		
	Legislative Board	Α	1010	1
	Municipal Court	Α	1110	2
	Supervisor	Α	1220	3
	Finance	A	1310	4
	Audit	A	1320	5
	Tax Collection	A	1330	6
	Assessment	A	1355	7
	Credit Card Fees	A	1375	8
	Clerk	A	1410	9
			- 110	

Section	Description	Fund	Account	Page					
VI	GENERAL GOVERNMENT SUPPORT (continued)								
	Attorney	À	1420	10					
	Personnel	A	1430	11					
	Engineering	A	1440	12					
	Elections	A	1450	13					
	Constituent Services	A	1480	14					
	Public Works Administration	A	1490	15					
	Central Services	A	1610	16					
	Operation of Buildings	A	1620	17					
	Information Services	A	1680	18					
	Excess Insurance (All Funds)		1722.0000	19					
	Unallocated Insurance (All Funds)		1910.0000	20					
VII	PUBLIC SAFETY								
	Public Safety Administration	Α	3010	1					
	Police	Α	3120	2					
	Police Precinct 2 Building	A	3120.1000	3					
	Court Security	A	3120.1110	4					
	School Crossing Guards	A	3189	5					
	Traffic Control	A	3310	6					
	Parking Enforcement	Α	3320	7					
	Animal Control	Α	3510	8					
	Technical Services	Α	3620	9					
	Special Police	A	3640	10					
VIII	TRANSPORTATION								
	Road Repairs	DA	5110	1					
	Road Improvements	DA	5112	2					
	Bridges	DA	5120	3					
	Machinery	DA	5130	4					
	Highway Garage	Α	5132	5					
	Snow Removal	DA	5142	6					
	Services to Other Governments	DA	5148	7					
	Street Lighting	SL	5182	8					
	Sidewalks	A	5410	9					

Section	Description	Fund	Account	Page
IX	CULTURE & RECREATION			
	Human Services			
	Human Services Administration	A	7020	1
	Nutrition Program	A	6772	2
	Playgrounds/Summer Programs	Α	7140	3
	Recreation Programs	A	7310	4
	Senior Services	A	7610	5
	Performing Arts	Α	7560	6
	Commemorations	Α	6510	7
	Community Events	Α	7550	8
	Parks Maintenance	Α	7110	9
	Park Shelters	Α	7111	10
	Library Operations	L	7410	11
	Library – Barnard Crossing	L	7413	12
	Historian	Α	7510	13
X	HOME & COMMUNITY SERVICE	ES		
	Development Services			
	Zoning Board	Α	8010	1
	Planning Board	Α	8020	2
	Environmental Board	Α	8090	3
	Sanitary Sewers	SS	8120	4
	Environmental Control	Α	8160	5
	Water System	SW	8340	6
	Drainage	SD	8540	7
	Shade Trees	Α	8560	8
XI	RETIREMENT BENEFITS			
211	Retirement Benefits – General	Α	9070	1
	Retirement Benefits – Highway	DA	9070	2
	Retirement Benefits – Library	L	9070	3
XII	INSURANCE			
	Insurance Administration	MS	1710	1
	Liability Claims	MS	1930	2
	Property Coverage	MS	1931	3
	Workers Compensation	MS	9040	4
XIII	REVENUES General Fund			1.2
				1-2
	Highway Fund			2
	Library and Self Insurance Funds			3
	Drainage and Lighting Funds Sewer and Water Funds			4 5
	sewer and water runds			3

Section	<u>Description</u> Fu	<u>nd</u>	Account	t	<u>Page</u>
XIV	SALARY SCHEDULES				Ü
	Management (Department Heads)				1
	Confidential Personnel (Office)				2-4
	Communication Workers of America (Office)				5-10
	Gold Badge Club (Ranking Police Officers)				11
	Uniformed Patrolmen's Association (Police Off	cer	s)		11
	Guardians' Club (Crossing Guards)				11
	Civil Service Employees Association (Public Wo	rks	)		12

### HISTORY AND GEOGRAPHY

#### HISTORY

Originally called Northampton, the Town of Greece was established by the New York State Legislature on March 22, 1822. Its name was chosen because of the current wave of sympathy toward the Greeks who were then fighting for independence from Turkish rule. The Town seat was named Charlotte for the daughter of Colonel Troup, the land agent for an English estate that owned much of western New York at the time. Charlotte itself was incorporated as a village in 1869, and was part of Greece until 1916 when it was annexed to the City of Rochester as the 23rd Ward.

Agriculture was the dominant enterprise in Greece until the twentieth century, when Eastman Kodak Company became the major industrial employer in the region. The majority of the Town's growth occurred after World War II with the population exceeding 94,000 in 2000.

#### **FLAG**

The official flag of the Town of Greece was adopted at a meeting of the Town Council on August 17, 1954. Centered in a field of white is a circular emblem, designed by J. S. Perticone depicting the old lighthouse at the mouth of the Genesee River which was built in 1822 – the same year the Town was established. The circle represents the shield of the warriors of Ancient Greece and the border is of characteristic Greek design. Lightning flashes symbolize energy and strength, and the colors – terra cotta, golden yellow and black – are those used in old Greek pottery and artistic decorations.

#### **TOPOGRAPHY**

The Town's 41.78 square miles of land area is located along eight miles of Lane Ontario's south shore, and is bordered on the east by the City of Rochester through which runs the Genesee River. The topography of the Town of Greece is similar to many regions in western New York where a myriad of streams and ridges were carved out of the land by the glacial mass during the last ice age.

The Town's main topographical feature is the Ridge running east-west through the southern portion of the Town. A natural roadway for the native population of the region, it would later become the "Honeymoon Trail" for countless couples on their way to Niagara Falls. Today, the Ridge is the main commercial corridor in the Town. North of the Ridge lies flatland leading up to Lake Ontario, along the shores of which lie many sandy beaches, wetlands, and numerous bays and ponds, all supporting an abundance of waterfowl and other wildlife. South of the Ridge, the land rolls gently to the New York State Barge Canal and then southward into the Genesee Valley.

### **TOWN AND COMMUNITY**

### POLITICAL STRUCTURE

The Supervisor of the Town is the presiding member of the Town Board and is elected at large from the town. The Supervisor is elected to a term of four years and may serve no longer than three consecutive terms in office. The Town is divided into four wards from which one council member serves on the Town Board representing his or her ward. Each member is elected to a two year term and may serve no more than five consecutive terms in office. The Town's Tax Receiver is also an elected official serving four year terms.

The Town of Greece is represented at the Federal level by two United States Senators, and two United States Congressional Representatives. At the State level, the Town is represented by one State Senator and one State Assembly member. In the Monroe County Legislature, four legislators serve the citizenry of Greece.

The Town Supervisor annually appoints the Town Clerk, Commissioner of Public Works, and Town Attorney.

### **COMMUNITY AWARDS**

CQ City Crime Rate Ranking	In 2009, the Town of Greece was recognized as having the 16 <sup>th</sup> lowest crime rate out of 393 cities in the United States.
Crown Communities Award	Greece was a 1998 recipient of the Crown Communities Award for its innovative approach to financing the Greece Town Hall building.
Design for Excellence Award	Greece was awarded the New Construction Citation of Merit in 2001 by the American Institute of Architects of Rochester for the design of the Greece Town Hall.
Tree City USA	Due to the Town's successful implementation of its Forestry Plan, Greece is a designated Tree City. Each year the Town plants approximately 300 new trees.
Outstanding Planning Award	In 2003, Greece was awarded an Outstanding Planning Award in the Planning Implementation category for the Town's Open Space Acquisition Program.

**New Public Construction Award** In April of 2008, the Greece Chamber of Commerce presented the Supervisor with this award for the Town of Greece Justice Court.

### **DEMOGRAPHICS**

Population (2000 Census): 94,141

Age Group	Number	Percent of Total
Under 5	7,010	7.5
5-14	13,781	14.6
15-24	12,483	13.3
25-34	11,869	12.6
35-44	14,807	15.7
45-54	12,961	13.7
55-64	9,191	9.8
65 and over	12,039	12.8
Totals	94,141	100.0

Median Household Income: \$41.077

The Town of Greece is a growing suburb located northwest of the City of Rochester. A large skilled workforce supplies the human resources necessary for the operations of many large employers in the area.

### **INTERNET SITE**

The Town of Greece web page is located at **www.greeceny.gov.** In November of 2009, the Town launched a brand new website containing a variety of "user friendly" interactive features.

### **PUBLIC SCHOOLS**

Three school districts serve the educational needs of children in the Town of Greece: Greece Central, Hilton Central and Spencerport Central School Districts. The Greece Central School District is located entirely within the Town of Greece and serves the needs of most Greece students, serving in excess of 13,000 annually. Hilton Central and Spencerport Central serve children residing in the Town of Greece but who are part of the respective district boundaries.

### **BUSINESS OF TOWN GOVERNMENT**



The Town of Greece Justice Court opened in December of 2007. Totaling 11,000 square feet, this facility is comprised of: two courtrooms, the largest of which has a capacity of 150 occupants, two holding cells and administrative offices.



The Town of Greece Community and Senior Center opened in March of 2006. Totaling 35,000 square feet, this facility contains a 7,800 s.f. gymnasium, a 3,000 s.f. raised walking track as well as several multi-purpose rooms.

## **BUSINESS OF TOWN GOVERNMENT (continued)**



In October of 2000, the Town of Greece added a 35,000 square foot state of the art library to the Town Campus. In 2008, circulation exceeded 973,000 pieces and is anticipated to surpass 1,000,000 in 2009.



In December of 1997, the Town opened the doors of a 38,500 square foot Town Hall. This two-story building is located in the center of Town and is the focal point of the Town Campus.

### **BUSINESS OF TOWN GOVERNMENT (continued)**



The Department of Public Works, comprised of offices, meeting rooms, and full mechanic bays totals 65,000 square feet. Completed in 1989, the DPW site houses all Public Works administrative departments as well as the Engineering Division.

### **DEPARTMENT STATISTICS**

### **Department of Public Works:**

- 519 lane miles of Town owned roads
- Provide snow & ice removal services for 194 County lane miles and 66 State lane miles located in Greece
- 500 miles of sanitary and storm sewers
- 600 miles of sidewalks
- 12,275 street lights, of which 2,400 are maintained by the Town
- Annually reconstruct or surface treat approximately 20 miles of road
- 16 Town public parks, 191 acres developed for active and passive recreation

### **Department of Public Safety and Greece Town Court:**

- 89,145 calls for police service in 2008
- 18,483 charges resulting from all adjudicated cases\*
- 10,042 cases closed \*

### Community & Senior Center/Human Services:

- Nearly 18,000 members now belong to the Community and Senior Center
- Since opening in March of 2006, over 345,000 visitors have visited the Center, averaging over 8,300 monthly
- Over 4,200 programs offered annually to residents of all ages offered in 2009 :
  - 2,988 adult and senior citizen programs
  - 1,441 youth and family programs
- Approximately 8,000 senior meals served in 2009 in conjunction with Monroe County Office of the Aging and New York State, the pass thru agencies for the U.S.D.A.

<sup>\*</sup> reflects 1/1/2009 through 12/01/2009

### Library:

- In 2008, circulation exceeded 973,000, an increase of 6% over 2007.
- Various programs for children of all ages are offered throughout the year.

### **Technical Services:**

• Below is a record of building permits issued by the Technical Services Department.

Year Ended	2004	2005	2006	2007	2008	2009
Residential						
Single Family	204	157	126	100	99	95
Multi-Family	28	47	62	16	52	4
Total Units	248	221	188	116	151	103
Number of Permits	232	204	176	116	125	99
Others						
Number of Permits	3052	3502	3258	3087	3112	2744
Yearly Total						
Number of Permits	3284	3,706	3434	3203	3232	2843
Estimated Value	\$70,594,296	\$111,958.584	\$108,528,387	\$82,455,613	\$88,435,624	\$71,520,244

**Source:** Town Building Inspector.

Statistics for 2009 through November 30th.

### **Personnel:**

Nearly 90% of the Town's benefited personnel are represented one of the following bargaining units:

<b>Association</b>	Number of Employees	<b>Affiliation</b>
Uniformed Patrolmen's Association	65	Monroe County Police Benevolent Assoc & Police Conference of New York, Inc.
The Gold Badge Club	27	Communication Workers of America
Communication Workers of America Local #1170	86	Communication Workers of America
Communication Workers of America Local #1170 (Part Time)	62	Communication Workers of America
Civil Service Employees Association Local #828	84	Civil Service Employee Association
Town of Greece Guardian's Club	11	Communication Workers of America

### LIFE AND LEISURE

#### **CULTURAL AMENITIES**

Greece, as well as the City of Rochester and the other surrounding towns, is home to a wide variety of cultural and historical sites, celebrations and shows. Residents of Greece enjoy many of the following:

Theater/Music The Rochester Philharmonic Orchestra, Greece Symphony Orchestra, GEVA Theater, and many of the Performing Arts groups provide highly cultural entertainment on a regular basis at an affordable price. These include symphonies, plays, opera and modern dance. Both the Eastman School of Music and the Hochstein Music School schedule regular performances.

Historical

The surrounding area is home to many battles and skirmishes between French, Iroquois, English and Americans. This area saw action in the French and Indian War, the Revolutionary War and the War of 1812. Several historical figures made their homes in Rochester or one of the surrounding Towns. Frederick Douglass, (the abolitionist), Susan B. Anthony (the woman's suffragist), Francis Bellamy (author of the Pledge of Allegiance) and George Eastman (the industrialist who founded Eastman Kodak Company). Visitors may enjoy tours of the homes of both Susan B. Anthony and George Eastman.

Museums

The Rochester Museum and Science Center and the Margaret Woodbury Strong Museum provide enlightenment, as well as entertaining displays on a great many historical subjects. The Strasenburgh Planetarium, part of the Rochester Museum and Science Center, is one of the best planetariums in the country and presents shows daily. Closer to home, the Greece Historical Society provides displays of historical artifacts from the Town's rich history.

**Festivals** 

Annual festivals include the Rochester's Lilac Festival in historic Highland Park, the Corn Hill Arts Festival in Rochester's Corn Hill neighborhood, the Park Avenue Arts Festival in the heart of Rochester's art district and the International Jazz Festival held in several venues during June.

Library:

The Greece Public Library is part of the Monroe County Library System, and receives more than 500,000 visits annually. The main library facility opened in 2001 and provides approximately 35,000 square feet in space for books and other media used by the library patrons.

### RECREATION

The large expanse of undeveloped land and the more than 8 miles of shoreline along Lake Ontario is a natural habitat for many forms of wildlife. This abundance of natural land area coupled with many bays and ponds provides many recreational opportunities for the residents of Greece. Some of the more common recreational activities are:

**Boating** 

Braddock Bay Marina is operated by an independent contractor under lease from the Town. The 1,800 acres of Braddock Bay are used for all types of water recreational activities, and privately owned marinas operate on the bay, as well as on Lake Ontario.

**Camping** 

Several state parks and camping grounds are within short driving distance from the Town. Hamlin Beach State Park is approximately ten miles from the Town's boarder and offers camping as well as lake front beach access.

**Fishing** 

Greece has numerous creeks, streams and ponds naturally populated with fish and readily available to the public.

Golf

Greece is home to three privately owned golf courses which are open to the public. The region offers several nationally recognized private courses. One of which, Locust Hill Country Club, is the home of an annual L.P.G.A event.

Biking/Hiking

Several bike trails are located within the Town, as well as trails along the New York State Barge Canal (formerly the Erie Canal) maintained by New York State. The 390 bike path extends from Ridge Road to the

Lake Ontario State Parkway with parking available at Marella Park and on Janes Road. For hiking, Braddock Park offers the Cranberry Pond nature trail, and Badgerow Park includes several nature trails.

Hunting

Small game and waterfowl shotgun and archery hunting is allowed in designated areas throughout the Town. There is no rifle hunting allowed nor any hunting on Town owned property.

**Parks** 

The Town maintains 18 park areas on over 840 acres of land. Of this, 189 acres are currently developed. Located within these 189 acres are 15 baseball diamonds, 10 soccer fields, 4 combination football/soccer fields, 8 basketball courts, 18 tennis courts, 4 lighted volleyball courts, 15 playgrounds and 1 canoe launch.

Skiing

Numerous ski resorts are only a few hours away from Greece. Swain, Holiday Valley, Bristol Mountain, Gore Mountain and many other locations are nearby.

**Sports Teams** 

The City of Rochester is the home of two champion minor league teams: The Rochester Red Wings baseball team – affiliated with the Minnesota Twins; and the Rochester Americans hockey team – affiliated with the Buffalo Sabres. In 1996, Rochester also became the home of the Rochester Rhinos, an American Professional Soccer League team.

In addition to the above three professional teams, there are numerous college teams in the area with regular home game schedules.

**Sports Arenas** 

Frontier Field, home of the Rochester Red Wings, was completed in 1996. It is a modern open-air stadium suitable for all types of field sports and is also used for outdoor concerts. Paetec Park opened in 2006 and is home to the Rochester Raging Rhinos. The Rochester Americans play at the Blue Cross Arena.

#### PARKS AND PLAYGROUNDS

PARK	ACRI	EAGE		FI	ELDS &	COUR	ΓS		SHEL	TERS	]	FACILITIES	S
PARK NAME	TOTAL	DEVELOPED	BASEBALL	SOCCER	MULTI PURPOSE	BASKETBALL	TENNIS	VOLLEYBALL	OPEN	ENCLOSED	PLAYGROUND	LAUNCH	REST ROOMS
HENPECK	4	4	0	0	0	0	0	0	0	0	NO	KAYAK	PORT
MARELLA PARK	101.7	61		6	1*	2	4	2*	1	0	YES	NO	YES
BRADDOCK BAY	375	16	0	0	0	0	0	0	2	2	YES	CANOE	YES
BADGEROW NORTH	33.2	7	1	0	1	1	2	0	1	0	YES	NO	YES
BADGEROW SOUTH	33.1	8	3	0	1	0	2	0	2	0	YES	NO	YES
BARNARD	15.5	10	3	0	1	1	2	0	1	0	YES	NO	YES
CARTER	12.6	12	3	0	0	2	4	0	1	0	YES	NO	YES
SAWYER	12	10	0	0	0	0	0	0	1	0	YES	NO	YES
ADELINE	6.5	6.5	1	2	0	1	2	0	2	1	YES	NO	YES
BEVERLY PAPPAS PARK	5.16	5.16	0	0	0	0	0	0	0	0	YES	NO	NO
GRANDVIEW	6.9	6.9	1	1	0	1	2	1	1	0	YES	NO	YES
GOODWIN	2	2	0	0	0	0	0	0	0	0	YES	NO	PORT
FRISBEE HILL	140	37.2	0	0	0	0	0	0	0	0	YES	NO	PORT
COLUMBUS PARK	9.8	4	0	0	0	0	0	0	0	0	YES	NO	PORT
FOREST HILL	2	2	0	0	0	0	0	0	0	0	YES	NO	NO
TOWN HALL FACILITY	NA		0	0	0	0	0	0	0	0	YES	NO	YES
TOTALS	759.46	191.76	13	9	4	8	18	3	12	3			

<sup>\*</sup> LIGHTED

#### FINANCIAL MANAGEMENT

### **OVERVIEW**

The Supervisor is the chief executive officer of the Town and is assisted in his fiscal duties by the Director of Finance, who acts as chief fiscal officer and is generally responsible for the financial management of the Town. Financial controls extend beyond those mandated by New York State and Town Law.

The Town's fiscal year is maintained on a calendar basis. The Town Board must adopt the budget for the upcoming year by December 20<sup>th</sup>.

### THE ACCOUNTING SYSTEM

The Town, being a subdivision of the State of New York, adheres to financial reporting regulations provided by the Comptroller's Office. These regulations are developed in accordance with generally accepted accounting principles (GAAP). These principles provide the basis for accurate and consistent reporting, developed and updated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB). These boards are professional associations of accountants and others who ensure proper, ethical and accurate reporting of finances. In addition to the adherence to the above standards, the Town undergoes an audit each year by an independent accounting firm to ensure the correctness of its financial reporting.

Fiscal oversight authority resides within the Town Board only, and no other entity or office of the Town may appropriate funds for use in Town operations. Such authorizations are made annually with the adoption of the Town's Operating Budget.

#### ORGANIZATION OF ACCOUNTS

Governmental resources are allocated to and accounted for in individual funds segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions and limitations. The accounts of the Town are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. These funds and account groups are based upon the requirements of GAAP for local governmental units as prescribed by GASB as well as the Uniform System of Accounts for Towns. The operation of each fund is accounted for within a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures or expenses. The following description has been adapted from the annual audit report submitted to the Supervisor and Town Board by the accounting firm of Bonadio & Company, LLP.

<u>Governmental Funds</u> - Governmental funds are used to finance most functions of government. The measurement focus of these funds is the determination of a government's financial position as well as changes in financial position from the preceding year. It is these funds for which an annual budget is developed and implemented. The following are governmental fund types:

<u>General Fund</u> - The principal operating fund of the Town which is used to account for all financial resources except those required to be accounted for in another fund. This fund is by far the largest in terms of resources, and the majority of town financial transactions are recorded here.

<u>Special Revenue Funds</u> - Used to account for the proceeds for specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds include the following funds:

<u>Highway Fund</u> - Used to account for all road-related transactions of the Department of Public Works. Other expenditures are accounted for in the general fund or special district funds.

<u>Library Fund</u> - Used to account for all transactions of the Town's public libraries.

<u>Special District Funds</u> - Used to account for the transactions of districts which do not encompass the tax base of the entire Town. Such funds include drainage, lighting, sewer and water districts. Approximately 90% of town citizens reside within all special districts.

<u>Community Development Fund</u> - The Community Development Fund is used to account for activities funded by the Community Development Block Grants received from the Federal Government. These activities consist primarily of Public Works Improvements and Residential and Commercial Rehabilitation Grants, Planning and Management Services and Program Administration.

<u>Capital Projects Fund</u> - Used to account for and report financial resources to be used for the acquisition, construction or renovation of major capital facilities or equipment when bond anticipation notes or capital notes are issued to finance such transactions.

**Fiduciary Funds** - Used to account for assets held by the Town in a trustee or custodial capacity.

<u>Trust and Agency Funds</u> - Used to account for and report assets held in the capacity of trustee, custodian or agent for individuals, private organizations, other governments, and/or funds. These include expendable trusts, non-expendable trusts and agency funds. Agency funds are custodial in natures (assets equal liabilities) and do not involve measurement of results of operations. Included in the trust and agency funds are the assets and liabilities of the Town Clerk, Court Clerk, and the Receiver of Taxes.

<u>Internal Service (Proprietary) Fund</u> - Used to account for the financing of goods or services provided by one Town fund for the other Town funds on a cost reimbursement basis.

<u>Risk Retention Fund</u> - The Risk Retention Fund is used to accumulate reserve funds to account for certain claims, judgments and losses in lieu of, or in addition to, purchasing insurance coverage from an insurance company.

<u>Account Groups</u> - Used to establish accounting control and accountability for the Town's general fixed assets and general long term debt. The two account groups are not "funds". They are concerned only with the measurement of financial position, and not with the results of operations.

<u>General Fixed Assets Account Group</u> - Established to account for all land, buildings, improvements, and equipment used by the Town.

General Long-Term Debt Account Group - Established to account for all long-term debt and other obligations of the Town. Long-term indebtedness includes obligations such as bonds and capital notes. Other obligations include: unbilled retirement liabilities, any vested or accumulated vacation and/or sick leave, and capitalized leases all of which are payable out of future budgets.

### **BASIS OF ACCOUNTING**

The Basis of Accounting refers to the timing of the recognition of revenues and expenditures in the accounts and the reporting in the financial statements, regardless of the measurement focus applied.

<u>Modified Accrual Basis</u> - All Governmental Funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting. Under this method, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues susceptible to accrual include real property taxes, charges for services, intergovernmental revenues and operating transfers. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made. Expenditures are recorded when the fund liability is incurred except for:

- 1. Expenditures for prepaid expenses and inventory-type items are recognized at the time of the disbursements when the Town is liable for payment.
- 2. Principal and interest on long-term debt is not recognized as an expenditure until due.
- 3. Compensated absences, such as vacation and sick leave which vests or accumulates, are charged as an expenditure when paid.

Pension costs are recognized as an expenditure when billed by the State.

Account Groups - General fixed assets are recorded at actual (historical) or estimated historical cost or in the case of gifts and contributions, at the fair market value at the time received. No provision for depreciation is made. General long-term debt liabilities are recorded at the par value of the principal amount. No liability is recorded for interest payable to maturity.

### FINANCIAL CONTROLS

Financial controls are necessary for the proper management of public financial resources. By maintaining financial control, resources can be allocated towards those functions necessary to enhance and promote the general welfare of the citizens. Toward this end, the New York State Uniform System of Accounts was developed, and the Town employs additional tools to maintain control.

<u>Uniform System of Accounts</u> - The Town makes use of the Uniform System of Accounts as required by the New York State Comptroller. This system provides codification of generally accepted accounting principles and a common system of financial reporting by governments and their agencies across the state. This results in accurate and fair reporting of government finances to the public as well as streamlining auditing of local governments by the state. Functional organization of funds ensures that monies appropriated for a specific purpose are utilized for that purpose only. This aids in budget formulation as historical data is already categorized in a consistent fashion and new appropriations can be benchmarked against prior expenditures.

Since this system is utilized by all political subdivisions of the state, financial comparisons can easily be made between municipalities.

**Encumbrances** - Purchase orders are issued to cover contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriations. This aids in preventing over expenditure of appropriations as funds are reserved to cover purchases prior to ordering. When the order arrives, the encumbrance is lifted and the funds are released for payment.

### THE BUDGET PROCESS

Development of the Town's Annual Operating Budget is a year long process involving many stages. These stages often overlap one another and are summarized below.

### BUDGET SCHEDULE OF DEVELOPMENT

**January - March** Audit and Analysis: The prior fiscal year is closed and subject to an audit by a local certified public

accounting firm. This audit is not required by New York State, but is used nevertheless to verify the Town's ending financial statements. Figures for expenditures and receipts are analyzed for trends

and form the basis for the next year's budget.

March - April Policy and guidelines are established for the next year's budget based on preliminary economic

assumptions and the current state of the Town's finances.

April - June Internal analysis is done to estimate revenues, payroll costs, and benefit costs. Additional estimates

are made for many types of expenses: postage, utilities, telephone, service contracts, maintenance contracts, and many others. These estimates will be reviewed and updated periodically throughout

the budget process.

**June** Departmental requests are submitted to Finance and entered into the budget program. Finance meets

with the various department heads to review requests. Figures are analyzed and final numbers

determined.

**July -August** Figures are analyzed and final numbers determined.

**September - October** By October 30<sup>th</sup>, tentative budget submitted to Town Clerk for review by Town Board.

November - December Public hearing on the budget. Town Board traditionally adopts the budget shortly after the public

hearing. The budget, along with any amendments, must be adopted by December 20th. Should the

Town Board not adopt a budget by this date, the un-amended Supervisor's budget becomes law.

**January** Adopted budget is implemented.

### **TERMINOLOGY**

TERM	DEFINITION
Accrual Basis	The basis of accounting under which revenues and expenses are recognized when they
	occur, rather than when collected or paid.
Administrative Charges	Allocates the cost of general administrative departments which are required to manage
A 137.1	the Town and which provide support to all funds.
Ad Valorem Tax:	Tax based on the assessed valuation of property; also known as property taxes.  Legal authorization granted by Town Board to make expenditures and incur obligations
Appropriation	up to a specific dollar amount.
Appropriated Designated Fund Balance	That portion of the fund balance that has been set aside for specific purposes by the Town Board.
Assessed Valuation	Basis for determining property taxes. Assessor determines assessed valuation of residential real estate property, currently at 100% of its full value in the Town of Greece.
Bond	Written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
Bond Anticipation Note	Short-term interest-bearing note issued by a government in anticipation of bonds to be issued at a later date. The not is retired from proceeds of the bond issue to which it is related.
Bond Rating	The rating that is assigned to a bond. This rating determines the quality of the bond.
Budget	Plan of financial operation embodying an estimate of proposed expenditures for a given
	period and the proposed revenue estimates of financing them. Upon approval by the
	Town Board, the budget appropriation ordinance is the legal basis for expenditures in the budget years.
Capital Assets	Assets of significant value and having a useful life of several years.
Capital Improvement Program	An annually updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, sewers, sidewalks, etc.), with estimated costs, sources of funding and timing of work over a five year period.
Capital Projects	Projects involving the purchase of construction of capital assets. Often a capital project
	encompasses the purchase of land and the construction of a building or facility, or major street construction or reconstruction. Design, engineering or architectural fees are often a
	part of a capital project.
Capital Project Fund	A fund created to account for financial resources and the payment of the acquisition or construction of capital assets such as public facilities, streets, etc.
Cash Basis Accounts Receivable	
Cash Basis Accounts Payable	This account keeps track of all cash expenditures encumbered.
Contingency	An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.
Contractual Services	Expenses that are usually incurred by entering into a formal agreement or contract with
	another party. Expenses included in this category can include utilities, insurance, repairs, professional fees, sundry supplies, or services.
Cash Capital Reserve	Cash that is reserved in the capital fund for a specific purpose.
Cost Recovery	Recovering costs incurred by the Town in providing direct services to a resident. This is done through the use of fees for service.
Debt Service	Payment of principal and interest related to long-term debt.
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of,
	general long-term debt.
Encumbrances	Appropriations committed by contract for goods or services which will not be paid for until the next fiscal year.
Expenditures	Costs of goods received or serviced rendered.

TERM	DEFINITION
Fiscal Year	A 12 month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of the operations. The fiscal year for the Town of Greece is January 1 through December 31.
Full Market Value	Uses full market value of property for basis of determining taxes instead of property value assessment tables.
Fund	An accounting entity with a self balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
Fund Balance	The balance remaining in a fund after costs have been subtracted from revenues.
Fund Equity Transfer	The transfer of equity from one fund to another.
General Fund	The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides a majority of Town services to the residents of the Town of Greece.
General Obligation Bonds	Bonds which the full faith and credit of the issuing government are pledged for payment.
Grants	Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose or activity.
Intergovernmental Revenue	Revenue from other governments in the form of grants, shared revenues, or payment for services rendered.
Interfund Revenues	A revenue received from another fund as a result of services rendered to the other fund.
Interfund Transfers	Legally authorized transfers from a fund receiving revenue to another fund where it is to be expended. Revenue and expenditures are accounted for in both funds. The Town's Self Insurance and Capital Funds are the only funds subject to interfund transfers.
Lease-Purchase Agreement	Contractual agreements which are termed "leases", but which in substance amount to purchase contracts, for equipment and machinery.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Maturity	The date on which the principal or stated value of invested or debt obligations are due and may be reclaimed.
Modified Accrual	Revenues are recorded as the amount becomes measurable and available. Expenditures are Revenues recorded when the liability is incurred.
Object Level	A level of expense covering a broad range of related expenses. Payroll, Equipment, Assets, Contractual Services, Debt Services, Benefits, Transfers.
Payments in Lieu of Taxes	Payment made by industrial enterprises for new development which qualifies under the County of Monroe Industrial Development Act. Such development is subject to a lower tax rate for ten years.
Special Assessment	A levy made against certain properties to defray part or all of the cost of a specific improvement or services deemed to primarily benefit those properties.
Special District Funds	A fund used to account for the financing of public improvements or services deemed to benefit primarily those properties.
Specific User Fees	Fees charged to residents for the use of services, permits, and licenses.
Sub-object	A sub-categorization of an object level expense specifying a narrow range of expenditure types.
Unit Charge	A special district charge assessed against each property regardless of valuation.

### TAXABLE VALUATION

Fiscal Year Tax Roll Year	2006 2005	2007 2006	2008 2007	2009 2008	2010 2009
<b>X</b> 7.14*					
Valuations Taxable Value	\$4,111,328,334	\$4,565,996,143	\$4,607,506,124	\$4,668,268,394	\$4,822,098,371
Taxable value	ψ+,111,520,554	\$4,505,770,145	\$4,007,300,124	ψ+,000,200,37+	ψ+,022,070,371
Tax Levies <sup>1</sup>					
General Fund	\$14,657,708	\$16,472,659	\$17,233,198	\$18,044,066	\$18,423,610
Highway Fund	\$8,907,518	\$9,400,838	\$9,466,890	\$9,583,551	\$9,460,814
Library Fund	\$2,569,692	\$2,620,882	\$2,698,549	\$2,848,224	\$3,037,595
Total	\$26,134,918	\$28,494,379	\$29,398,637	\$30,475,841	\$30,922,019
Rates/\$1,000					
General Fund	\$3.5652	\$3.6077	\$3.7402	\$3.8653	\$3.8207
Highway Fund	\$2.1666	\$2.0588	\$2.0547	\$2.0529	\$1.9620
Library Fund	\$0.6250	\$0.5740	\$0.5857	\$0.6101	\$0.6299
Total	\$6.3568	\$6.2405	\$6.3806	\$6.5283	\$6.4126

Note<sup>1</sup>:

Tax Levies listed do not include adjustments made by the County of Monroe which affect final tax rates.

### TOP TEN TAXABLE VALUE

		2009 Tax Roll	
OWNER/NAME	PROPERTY	ASSESSMENT	
Rochester Gas & Electric,	Utility	\$ 206,200,261	
Greece Ridge Llc,	Shopping Mall	\$ 86,554,900	
Frontier Tel Of Rochester,	Communication	\$ 30,399,888	
Elmridge, Associates	<b>Shopping Center</b>	\$ 27,547,500	
Eastman Kodak Company,	Industrial	\$ 24,471,900	
Greenleaf Meadows Assoc LLC	Professional	\$ 18,433,400	
Holyoke Park, LLC	Apartments	\$ 18,302,400	
Stoney, Creek Associates	Apartments	\$ 16,041,000	
Wegmans Enterprises, Inc	<b>Shopping Center</b>	\$ 14,287,200	
Ridgemont Plaza Inc,	Shopping Center	\$ 13,282,600	
TOTAL:		\$ 455.521.049	

Source:

Town Assessor, 12/1/09

The above ten properties represent 9.45% of the Town's Year 2009 tax roll of \$4,822,098,371.

### **COLLECTOR'S WARRANT**

### TAX COLLECTION PROCEDURES

Taxes are payable during January without penalty. Beginning February 11th, one and one half (1½) percent is added as a late penalty. On March 1st, a 3% penalty is added, on April 1st, a 4½% penalty is added, on May 1st, a 6% penalty is added, on May 11<sup>th</sup>, a 6% penalty plus \$1.00 notice fee is added, on June 1<sup>st</sup>, a 7.5% penalty plus \$1.00 notice fee is added, on July 1<sup>st</sup>, a 9% penalty, plus \$1.00 notice fee is added, on August 1<sup>st</sup>, a 10.5%, plus \$1.00 notice fee is added. After August 20<sup>th</sup>, total amount due is available from the County Treasury.

The Town Receiver of Taxes collects all real estate taxes for Town, County and Fire District purposes in January, and School District taxes in September. The Town Receiver distributes the collected tax money to the Town and Fire Districts in full prior to remitting the balance of collections to the County and the School Districts. The Town is thereby assured of 100% tax collections. Responsibility for the collecting of unpaid taxes rests with the County.

### TAX COLLECTION RECORD

Fiscal Year Ended 12/31	2005	2006	2007	2008	2009
Total Collector's Warrant	\$79,466,095	\$85,306,226	\$91,318,860	\$95,122,044	\$97,842,675
Town Tax to Town Supervisor	\$42,187,161	\$45,004,719	\$49,182,733	\$50,792,283	\$52,728,133
County Tax to County Treasurer	\$37,278,934	\$40,301,507	\$42,136,127	\$44,329,761	\$45,114,542
Uncollected Returned to County June 1st	\$2,392,909	\$3,459,126	\$3,145,957	\$3,699,857	\$3,674,771
Percentage Collected Prior to Return	96.99%	95.95%	96.55%	96.11%	96.24%

**Source:** Tax Receiver.

**Notes**<sup>1</sup>: Exclusive of School Taxes.

### NEW YORK STATE EMPLOYEE RETIREMENT SYSTEM

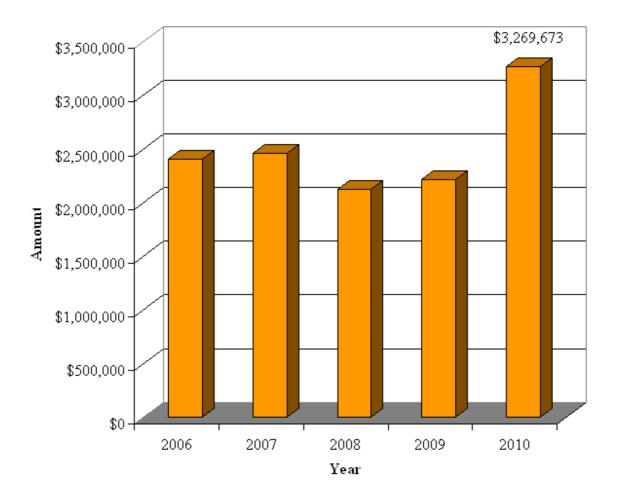
All employees of the Town eligible for pension or retirement benefits under the Retirement and Social Security Law of the State of New York are members of the New York State and Local Employees' Retirement System or the New York State and Local Police and Fire Retirement System. The Town is required to contribute at an actuarially determined rate. The required contributions for the current year and four preceding years are:

Year	ERS	PFRS
2010*	\$1,538,636	\$1,731,037
2009	\$943,846	\$1,302,069
2008	\$1,008,512	\$1,113,754
2007	\$1,142,766	\$1,054,900
2006	\$1,157,932	\$1,222,647

<sup>\* 2010</sup> estimated contribution. History reflects actual payments. The Town pays a discounted NYS retirement bill due in February by prepaying in December of the prior year. In 2009, the savings realized by prepaying amounted to \$21,711.

The New York State and Local Employees' Retirement System is non-contributory with respect to members hired prior to July 27, 1976. All members hired on or after July 27, 1976 must contribute 3% of their gross annual salary toward the cost of their retirement for ten years. Members of the Police and Fire Retirements System are not required to make contributions.

**Source:** Director of Finance.



FUND BALANCE (EQUITY)	Source:	Town of Greece A	udited Annual Finan	cial Report Update Do	ocument
Fiscal Year Ended 12/31:	2004	2005	2006	2007	2008
GENERAL FUND					
Fund Equity, January 1	\$9,958,843	\$11,389,597	\$12,809,395	\$12,684,997	\$14,822,438
Revenues	\$26,472,685	\$26,827,593	\$28,179,820	\$30,544,867	\$31,930,815
Less: Expenditures	(\$25,041,931)	(\$25,407,795)	(\$28,304,218)	(\$28,407,426)	(\$29,177,037)
Change in Fund Equity	\$1,430,754	\$1,419,798	(\$124,398)	\$2,137,441	\$2,753,778
Fund Equity, December 31	\$11,389,597	\$12,809,395	\$12,684,997	\$14,822,438	\$17,576,216
HIGHWAY FUND					
Fund Equity, January 1	\$1,238,671	\$1,208,446	\$1,355,646	\$1,628,301	\$1,580,498
Revenues	\$9,859,101	\$9,946,228	\$10,409,676	\$11,412,830	\$11,336,879
Less: Expenditures	(\$9,889,326)	(\$9,799,028)	(\$10,137,021)	(\$11,460,633)	(\$11,128,713)
Change in Fund Equity	(\$30,225)	\$147,200	\$272,655	(\$47,803)	\$208,166
Fund Equity, December 31	\$1,208,446	\$1,355,646	\$1,628,301	\$1,580,498	\$1,788,664
LIBRARY FUND					
Fund Equity, January 1	\$294,365	\$77,334	\$233,940	\$372,050	\$300,415
Revenues	\$2,318,328	\$2,604,801	\$2,793,594	\$2,864,619	\$2,905,555
Less: Expenditures	(\$2,535,359)	(\$2,448,195)	(\$2,655,484)	(\$2,936,254)	(\$2.842.304)
Change in Fund Equity	(\$217,031)	\$156,606	\$138,110	(\$71,635)	\$63,251
Fund Equity, December 31	\$77,334	\$233,940	\$372,050	\$300,415	\$363,666
GENERAL GOVERNMENT					
Fund Equity, January 1	\$11,491,879	\$12,675,377	\$14,398,981	\$14,685,348	\$16,703,351
Revenues	\$38,650,114	\$39,378,622	\$41,383,090	\$44,822,316	\$46,173,249
Less: Expenditures	(\$37,466,616)	(\$37,655,018)	(\$41,096,723)	(\$42,804,313)	(\$43,148,054)
Change in Fund Equity	\$1,183,498	\$1,723,604	\$286,367	\$2,018,003	\$3,025,195
Fund Equity, December 31	\$12,675,377	\$14,398,981	\$14,685,348	\$16,703,351	\$19,728,546
I and Equity, Determined 31	Ψ1290139011	ψ1 195709701	Ψ1 1,000,010	ψ1091009001	Ψ±291#U957U

Fiscal Year Ended 12/31:	2004	2005	2006	2007	2008
DRAINAGE FUND					
Fund Equity, January 1	\$37,016	\$193,676	\$419,935	\$502,041	\$674,390
D	¢005 (20	¢007.002	¢000 101	¢020 020	¢1 025 252
Revenues Less: Expenditures	\$805,629 (\$648,969)	\$907,883 (\$681,624)	\$899,101 (\$816,995)	\$930,039 (\$757,690)	\$1,035,352 (\$944,158)
Change in Fund Equity	\$156,660	\$226,259	\$82,106	\$172,349	\$91,194
	, ,	, ,, ,,	, , , ,	, , ,-	, ·
Fund Equity, December 31	\$193,676	\$419,935	\$502,041	\$674,390	\$765,584
LIGHTING FUND					
Fund Equity, January 1	\$206,363	\$394,100	\$717,031	\$659,162	\$842,231
4. 3,5	,	, , , , ,	, , , , ,	, , .	, ,
Revenues	\$1,933,035	\$2,104,243	\$2,096,040	\$2,161,396	\$2,355,082
Less: Expenditures	(\$1,745,298)	(\$1,781,312)	(\$2,153,909)	(\$1,978,327)	(\$2,076,326)
Change in Fund Equity	\$187,737	\$322,931	-\$57,869	\$183,069	\$278,756
Fund Equity, December 31	\$394,100	\$717,031	\$659,162	\$842,231	\$1,120,987
1 0/		. ,		. ,	. , ,
SEWER FUND					
Fund Equity, January 1	\$513,608	\$500,911	\$517,641	\$602,215	\$664,622
Revenues	\$1,889,776	\$1,971,760	\$1,881,450	\$1,860,666	\$1,944,455
Less: Expenditures	(\$1,902,473)	(\$1,955,030)	(\$1,796,876)	(\$1,798,259)	(\$1,742,830)
Change in Fund Equity	-\$12,697	\$16,730	\$84,574	\$62,407	\$201,625
Fund Equity, December 31	\$500,911	\$517,641	\$602,215	\$664,622	\$866,247
****					
WATER FUND Fund Equity, January 1	\$68,149	\$76,430	\$87,178	\$91,648	\$90,305
Fund Equity, January 1	500,149	\$70,430	\$67,176	371,040	\$70,303
Revenues	\$629,937	\$544,820	\$517,570	\$470,122	\$412,452
Less: Expenditures	(\$621,656)	(\$534,072)	(\$513,100)	(\$471,465)	(\$410,550)
Change in Fund Equity	\$8,281	\$10,748	\$4,470	-\$1,343	\$1,902
Fund Equity, December 31	\$76,430	\$87,178	\$91,648	\$90,305	\$92,207
CAPITAL FUND	(04E0 21E)	(0E E17 (20)	(012 (07 122)	(\$500 550)	(\$4.606.647)
Fund Equity, January 1	(\$458,315)	(\$5,517,628)	(\$12,607,132)	(\$599,559)	(\$4,696,647)
Revenues	\$3,199,186	\$1,685,989	\$16,306,213	\$1,943,734	\$1,161,959
Less: Expenditures	(\$8,258,499)	(\$8,775,493)	(\$4,298,640)	(\$6,040,822)	(\$2,727,520)
Change in Fund Equity	(\$5,059,313)	(\$7,089,504)	\$12,007,573	(\$4,097,088)	(\$1,565,561)
Fund Equity, December 31	(\$5,517,628)	(\$12,607,132)	(\$599,559)	(\$4,696,647)	(\$6,262,208)

### **DEBT POLICY**

The Town's debt policy is made with respect to the Laws of the State of New York, its Constitution, and regulations established by the New York State Comptroller's Office.

### CONSTITUTIONAL REQUIREMENTS

The New York State Constitution and Local Finance Law limit the power of the Town (and other municipalities and certain school districts of the state) to issue obligations and to otherwise contract indebtedness. Such constitutional limitations include the following:

<u>Purpose and Pledge</u>: Subject to certain enumerated exceptions, the Town shall not give or loan any money or property to or in aid of any individual or private corporation or private undertaking or give or loan its credit to or in aid of any of the foregoing or any public corporation. The Town may contract indebtedness only for a Town purpose and shall pledge its faith and credit for the payment of the principal of and the interest thereon.

<u>Payment and Maturity</u>: Except for certain short-term indebtedness contracted in anticipation of taxes or to be paid within three fiscal year periods, indebtedness shall be paid in annual installments commencing no later than two years after the date such indebtedness shall have been contracted. The Town is required to provide an annual appropriation for the payment of interest due during the year on its indebtedness and for the amounts required for amortization of its serial bonds and the required annual installments on its notes.

**<u>Debt Limit</u>**: The Town has the power to contract indebtedness for any Town purpose so long as the principal amount thereon shall not exceed seven per centum (7%) of the average full calculation of taxable real estate of the Town and subject to certain enumerated exclusions and deductions such as water and certain sewer facilities and cash or appropriations for current debt service.

### STATUTORY PROCEDURE

In general, the state legislature has authorized the power and procedure for the Town to borrow and incur indebtedness by the enactment of the Local Finance Law, subject of course, to the constitutional provisions set forth above. The power to spend money, however, generally derives from other law, specifically, the Town Law and the General Municipal Law.

Pursuant to the Local Finance Law, the Town authorizes the issuance of bonds by the adoption of a bond resolution, approved by at least two-thirds of the members of the Town Board, the finance board of the Town. Customarily, the Town Board has delegated to the Supervisor, as chief fiscal officer of the Town, the power to authorize and sell bond anticipation notes in anticipation of authorized bonds.

The Local Finance Law also provides that where a bond resolution is published with a statutory form of notice the validity of the bonds authorized thereby may be contested only if:

- 1. Such obligations are authorized for a purpose for which the Town is not authorized to expend money, or
- 2. There has not been substantial compliance with the provisions of law which should have been complied with in the authorization of such obligations and an action contesting such validity is commenced within twenty days after the date of such publication, or
- 3. Such obligations are authorized in violation of the provisions of the constitution.

Each bond resolution usually authorizes the construction, acquisition or installation of the object or purpose to be financed, sets forth the plan of financing and specifies the maximum security of the bonds subject to the legal (Constitution, Local Finance Law and case law) restrictions relating to the period of probable usefulness with respect thereto.

Statutory law in New York State permits bond anticipation notes to be renewed each year provided annual principal installments are made in reduction of the total amount of such notes outstanding, commencing no later that two years from the date of the first of such notes and provided, generally, that such renewals do not exceed five years beyond the original date of borrowing.

In general, the Local Finance Law contains provisions providing the Town with the power to issue certain other short-term general obligation indebtedness including revenue and tax anticipation notes and budget and capital notes.

The Finance staff projects the impact of the issuance of any debt on the General Town taxpayer or the Special District resident, and ensure that the financing of any improvement will not exceed its period of probable usefulness (PPU) or useful life.

#### TYPES OF TOWN DEBT

The authority for debt issuance rests with the Town Board. The following are the types of acceptable debt instruments which the Town may utilize:

DEBT INSTRUMENT	DESCRIPTION					
Bond Anticipation Notes	BANs may be issued for any purpose for which bonds have been authorized. BANs are most					
	commonly used for temporary financing prior to the issuance of bonds.					
Capital Notes	Capital notes may be issued for any object or purpose which has a period of probable					
	usefulness and for which bonds may be issued.					
Revenue Anticipation Notes	Revenue anticipation notes may be issued in anticipation of collection of revenue other than					
	real estate taxes for meeting expenditures payable from the type of revenue for which the					
	borrowing was made.					
Serial Bonds	Serial bonds may be issued for any object or purpose which has a period of probable					
	usefulness with certain limited exceptions. Serial bonds may not be issued if budget notes,					
	tax anticipation notes or revenue anticipation notes may be issued.					
Tax Anticipation Notes	Tax anticipation notes may, up to the maximum amount authorized by statute, be issued					
	against the anticipated collection of taxes or assessments levied or to be levied against real					
	property.					

#### **DEBT MANAGEMENT POLICIES**

<u>Capital Investment Plans</u>: These plans are devoted to near-term improvements or purchases of equipment. They include procurement of police vehicles, public works machinery, annual road repairs and sidewalk programs.

<u>Capital Improvement Program</u>: Emphasis is on planning for the long-term, typically six years, for major improvement and construction projects involving roads, sewers, municipal facilities, parks and recreation facilities.

<u>Debt Avoidance</u>: In 1993, the Town implemented a plan to increase cash allocations for the purchase of equipment and the construction of buildings and infrastructure. This has reduced the reliance on debt for such projects, thereby reducing future debt service costs. The amount of funding allocated to this purpose has increased steadily over the years.

<b>Budget Year</b>	2003	2004	2005	2006	2007	2008	2009	2010
Allocation	\$2,440,000	\$2,658,000	\$3,425,271	\$3,728,271	\$3,793,571	\$3,849,000	\$3,889,000	\$3,684,000

<u>Aggressive Payment Strategy</u>: In an effort to keep interest costs down over the life of the debt instrument, the Town has made it a practice to be very aggressive in the repayment of its debt instruments. When scheduling debt repayments, the Town makes higher initial payments in order to reduce the debt principal as quickly as possible and to reduce interest payments over the life of the bond. The reduction in net interest costs also increases the marketability of our notes.

### **CREDIT RATINGS**

#### **CREDIT RATINGS FOR BONDS**

The two major investment rating services are *Standard and Poor's* and *Moody's Investors Service*. The Town of Greece receives a credit rating from the services to reach the widest possible market and to attain the lowest possible interest rates on its bonds. In October of 2003, the Town was reviewed by *Standard and Poor's* and maintained excellent credit ratings. The current ratings lead to lower interest rates thereby leading to lower costs to the taxpayers.

MOODY'S	STANDARD & POOR'S	DESCRIPTION
Aaa	AAA	Best quality, prime, extremely strong capacity to pay principal
		and interest.
Aa	AA	Excellent, high quality, very strong capacity to pay principal
		and interest.
A	A	Upper medium quality, strong capacity to pay principal and
		interest.
Baa	BBB	Lower medium to medium grade quality, adequate capacity to
		pay principal and interest.
Ba	BB	Speculative quality, low capacity to pay principal and interest.
B, Caa	B, CCC, CC	Very speculative.
Ca, C	D	Default.

Moody's may also designate a bond with a "1". This indicates a stronger than average rating for that group. Standard and Poor's attaches a "+" or "-" to show slight variation within the rating group. Examples would be A1 or A+ to indicate an above average credit rating within the "A" rating group.

### TOWN CREDIT HISTORY

Bonds issued by the Town of Greece are rated among the highest in the area. In 2006, Town representatives put forth a comprehensive presentation to the major bond rating agencies and once again the Town received very favorable ratings.

DATE	MOODY'S	STANDARD & POOR'S
January, 1938	A	
June, 1938	Baa	
August, 1948	A	
March, 1971	A1	
December, 1992	A1	
November, 1993	A1	
November, 1994	A1	AA-
October, 1997	A1	AA
September, 1998	A1	AA
September, 1999	Aa3	AA
October, 2002	Aa3	AA
October, 2003		AA
August, 2006	Aa3	AA

### **OUTSTANDING DEBT AS 12/31/2009**

BONDS					
FUND	OUTSTANDING	BOND	PRINCIPLE	INTEREST	OUTSTANDING
TYPE	BALANCE	<b>PROCEEDS</b>	<b>PAYMENTS</b>	<b>PAYMENTS</b>	<b>BALANCE</b>
	12/31/2008	2009	2009	2009	12/31/2009
<b>GENERAL FUND</b>	\$7,565,000		\$820,000	\$311,747.74	\$6,745,000
HIGHWAY FUND	\$6,215,000		\$1,195,000	\$243,120.76	\$5,020,000
LIBRARY FUND	\$2,430,000		\$205,000	\$89,362.50	\$2,225,000
S DRAINAGE					
FUND	\$1,610,000		\$190,000	\$66,866.80	\$1,420,000
S. LIGHTING					
FUND					
S. SEWER FUND	\$3,500,000		\$445,000	\$140,355.62	\$3,055,000
S. WATER FUND	\$1,050,000		\$255,000	\$61,375.00	\$795,000
TOTAL	\$22,370,000	\$0	\$3,110,000	\$912,828.42	\$19,260,000
BOND ANTICIPAT	ION NOTES				
Fund	Outstanding	BAN	Principal	Interest	Outstanding
	Balance	Proceeds	<b>Payments</b>	<b>Payments</b>	Balance
	12/31/2008	2009	2009	2009	12/31/2009
<b>GENERAL FUND</b>	\$3,825,000		\$330,000	\$108,344.67	\$3,495,000
<b>HIGHWAY FUND</b>	\$1,720,000	\$1,360,000	\$250,000	\$44,649.59	\$2,830,000
LIBRARY FUND					
DRAINAGE FUND		\$750,000		\$12,764.44	\$750,000
LIGHTING FUND					
SEWER FUND	\$564,500	\$450,000	\$46,000	\$27,350.30	\$968,500
<b>WATER FUND</b>					
TOTAL	\$6,109,500	\$2,560,000	\$626,000	\$193,109.00	\$8,043,500

### ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

	Total	Total	Total
YEAR	Principal	Interest	P&I
2010	\$2,910,000	\$788,174	\$3,698,174
2011	\$2,710,000	\$667,956	\$3,377,956
2012	\$2,410,000	\$556,448	\$2,966,448
2113	\$1,915,000	\$455,455	\$2,370,455
<b>AFTER 2013</b>	\$9,315,000	\$2,338,740	\$11,653,740
TOTAL:	\$19,260,000	\$4,806,773	\$24,066,773

## **ONE PAGE SUMMARY OF THE 2010 BUDGET**

The Town's operating budget for fiscal year 2010 is summarized below according to fund and fund type.

		Less: Estimated	Less:	Amount to be Raised	Taxable Valuation in	Calculated
	Appropriations	Revenues	Unexpended Fund Balance	by Tax	Thousands	Tax Rate
-	71ppropriations	revenues	T und Dulunce	by Iux	Thousands	Tux Itute
A	\$33,018,663	\$11,568,363	\$3,026,690	\$18,423,610		
DA	\$10,996,455	\$1,535,641	\$0	\$9,460,814		
L	\$3,229,837	\$192,242	\$0	\$3,037,595		
	\$47,244,955	\$13,296,246	\$3,026,690	\$30,922,019	\$4,822,098	\$6.4126
SD	¢1 162 040	¢61 170	\$0	¢1 102 679		\$16.0000
	\$1,163,848	\$61,170		\$1,102,678	¢5 210 276	
SL	\$1,958,430	\$52,787	\$200,000	\$1,705,643	\$5,210,376	\$0.3274
SS	\$1,968,833	\$137,252	\$0	\$1,831,581		\$38.9329
SW	\$406,444	\$406,444	\$0	\$0		\$0.0000
	\$5,497,555	\$657,653	\$200,000	\$4,639,902		
	\$52,742,510	\$13,953,899	\$3,226,690	\$35,561,921		
MS	\$575,000	\$575,000	\$0			

# THE AVERAGE TAX BILL AND COMPARISON WITH PRIOR YEAR

For ease of understanding the below table is based on a house with an assessed taxable value of \$100,000. Therefore, the amount of taxes this homeowner will pay for Town services can be calculated as follows:

	2010	Taxable	2010	2009	Dollar	Percent
Taxing Jurisdiction	Tax Rate	Valuation	Tax Bill	Tax Bill	Change	Change
<b>General Town Services</b>	\$6.4126	\$100,000	\$641.25	\$652.83	(\$11.58)	-1.77%
<b>Special District Services</b>						
Drainage	\$16.0000	1 Unit	\$16.0000	\$16.0000	\$0.00	0.00%
Lighting	\$0.3274	\$100,000	\$32.7400	\$39.3900	(\$6.65)	-16.88%
Sanitary Sewers	\$38.9329	1 Unit	\$38.9329	\$38.7019	\$0.23	0.60%
Water	\$0.0000		\$0.00	\$0.00	\$0.00	0.00%
<b>Total Town Taxes</b>			\$728.92	\$746.92	(\$18.00)	-2.41%

Tax Rate x Assessment/1,000 = Tax Amount

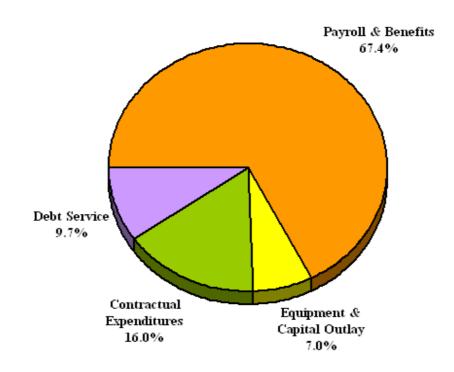
## CHANGE IN APPROPRIATIONS FROM PRIOR YEAR

	2010	2009	Dollar	Percent
	Budget	Budget	Change	Change
GENERAL GOVERNMENT				
Employee Payroll	\$22,704,766	\$22,429,028	\$275,738	1.23%
<b>Employee Benefits</b>	\$11,561,082	\$9,651,949	\$1,909,133	19.78%
<b>Goods and Services</b>	\$6,262,794	\$6,369,953	(\$107,159)	-1.68%
<b>Equipment and Capital Outlay</b>	\$3,276,000	\$3,261,000	\$15,000	0.46%
Debt Principal	\$2,515,000	\$2,702,500	(\$187,500)	-6.94%
Debt				
Interest	\$925,313	\$1,000,543	(\$75,230)	-7.52%
TOTAL GENERAL GOVT	\$47,244,955	\$45,414,973	\$1,829,982	4.03%
SPECIAL DISTRICTS				
Employee Payroll	\$904,779	\$900,366	\$4,413	0.49%
<b>Employee Benefits</b>	\$358,087	\$305,033	\$53,054	17.39%
Goods and Services	\$2,155,128	\$2,228,075	(\$72,947)	-3.27%
Equipment and Capital Outlay	\$408,000	\$628,000	(\$220,000)	-35.03%
Debt Principal	\$1,139,000	\$1,102,600	\$36,400	3.30%
Debt Interest	\$532,561	\$489,269	\$43,292	8.85%
TOTAL SPECIAL DISTS	\$5,497,555	\$5,653,343	(\$155,788)	-2.76%
OPERATING BUDGET				
Employee Payroll	\$23,609,545	\$23,329,394	\$280,151	1.20%
<b>Employee Benefits</b>	\$11,919,169	\$9,956,982	\$1,962,187	19.71%
Goods and Services	\$8,417,922	\$8,598,028	(\$180,106)	-2.09%
Equipment and Capital Outlay	\$3,684,000	\$3,889,000	(\$205,000)	-5.27%
Debt Principal	\$3,654,000	\$3,805,100	(\$151,100)	-3.97%
Debt Interest	\$1,457,874	\$1,489,812	(\$31,938)	-2.14%
GRAND TOTAL	\$52,742,510	\$51,068,316	\$1,674,194	3.28%

## CHANGE IN REVENUES FROM PRIOR YEAR

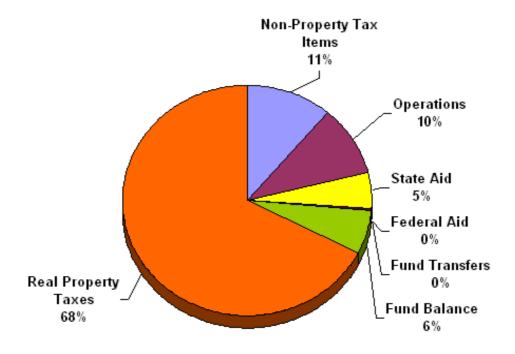
	2010	2009	Dollar	Percent
	Budget	Budget	Change	Change
GENERAL GOVERNMENT				
Non-Property Tax Items	\$5,882,914	\$5,572,568	\$310,346	5.57%
Operations	\$4,569,694	\$4,552,228	\$17,466	0.38%
State Aid	\$2,595,088	\$2,463,369	\$131,719	5.35%
Federal Aid	\$48,550	\$57,967	(\$9,417)	-16.25%
Fund Transfers	\$200,000	\$100,000	\$100,000	100.00%
Fund				
Balance	\$3,026,690	\$2,193,000	\$833,690	38.02%
Real Property Taxes	\$30,922,019	\$30,475,841	\$446,178	1.46%
TOTAL GENERAL GOVT	\$47,244,955	\$45,414,973	\$1,829,982	4.03%
SPECIAL DISTRICTS				
Non-Property Tax Items	\$6,209	\$6,209	\$0	0.00%
Operations	\$651,444	\$629,802	\$21,642	3.44%
State Aid			\$0	0.00%
Federal Aid			\$0	0.00%
Fund Transfers			\$0	0.00%
Fund	# <b>2</b> 00,000	<b>#2</b> 00.000	Φ.Ο.	0.000/
Balance	\$200,000	\$200,000	\$0	0.00%
Real Property Taxes	\$4,639,902	\$4,817,332	-\$177,430	-3.68%
TOTAL SPECIAL DISTS	\$5,497,555	\$5,653,343	(\$155,788)	-2.76%
OPERATING BUDGET		<b>*</b>	****	
Non-Property Tax Items	\$5,889,123	\$5,578,777	\$310,346	5.56%
Operations	\$5,221,138	\$5,182,030	\$39,108	0.75%
State Aid	\$2,595,088	\$2,463,369	\$131,719	5.35%
Federal Aid	\$48,550	\$57,967	(\$9,417)	-16.25%
Fund Transfers	\$200,000	\$100,000	\$100,000	100.00%
Fund	\$2.226.600	¢2 202 000	\$022 COO	24.940/
Balance	\$3,226,690	\$2,393,000	\$833,690	34.84%
Real Property Taxes	\$35,561,921	\$35,293,173	\$268,748	0.76%
GRAND TOTAL	\$52,742,510	\$51,068,316	\$1,674,194	3.28%

## DISTRIBUTION OF THE BUDGET DOLLAR



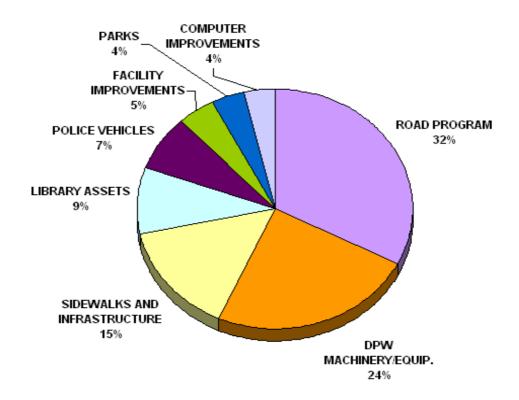
	2010	2009	Dollar	Percent
	Budget	Budget	Change	Change
Payroll & Benefits	\$35,528,714	\$33,286,376	\$2,242,338	6.74%
<b>Equipment &amp; Capital Outlay</b>	\$3,684,000	\$3,889,000	-\$205,000	-5.27%
Contractual Expenditures	\$8,417,922	\$8,598,028	-\$180,106	-2.09%
Debt Service	\$5,111,874	\$5,294,912	-\$183,038	-3.46%
GRAND TOTAL	\$52,742,510	\$51,068,316	\$1,674,194	3.28%

## ESTIMATED REVENUE SOURCES



	2010	2009	Dollar	Percent
	Budget	Budget	Change	Change
Non-Property Tax Items	\$5,889,123	\$5,578,777	\$310,346	5.56%
Operations	\$5,221,138	\$5,182,030	\$39,108	0.75%
State Aid	\$2,595,088	\$2,463,369	\$131,719	5.35%
Federal Aid	\$48,550	\$57,967	(\$9,417)	-16.25%
Fund Transfers	\$200,000	\$100,000	\$100,000	100.00%
Fund Balance	\$3,226,690	\$2,393,000	\$833,690	34.84%
Real Property Taxes	\$35,561,921	\$35,293,173	\$268,748	0.76%
GRAND TOTAL	\$52,742,510	\$51,068,316	\$1,674,194	3.28%

## **HOW "PAY AS YOU GO" MONEY IS SPENT**

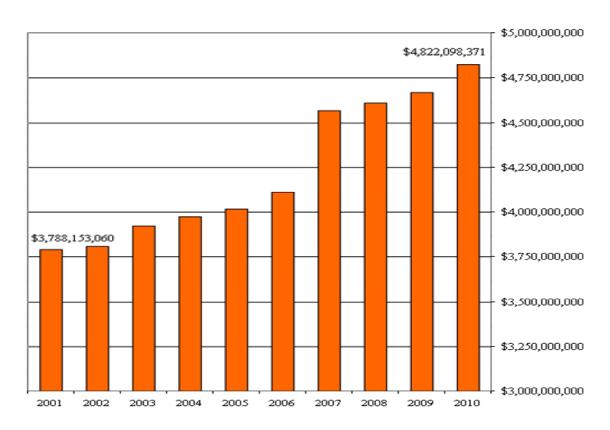


	BUDGET	BUDGET	CHANGE IN
	2010	2009	AMOUNT
ROAD PROGRAM	\$1,200,000	\$1,200,000	\$0
DPW MACHINERY/EQUIP.	\$883,000	\$883,000	\$0
SIDEWALKS AND INFRASTRUCTURE	\$562,000	\$782,000	-\$220,000
LIBRARY ASSETS	\$325,000	\$310,000	\$15,000
POLICE VEHICLES	\$270,000	\$270,000	\$0
FACILITY IMPROVEMENTS	\$172,000	\$172,000	\$0
PARKS	\$137,000	\$137,000	\$0
COMPUTER IMPROVEMENTS	\$135,000	\$135,000	\$0
TOTAL CAPITAL APPROP.	\$3,684,000	\$3,889,000	-\$205,000

## TAXABLE PROPERTY ASSESSMENT

The Town of Greece utilizes the full valuation method of assessment, valuing property at market prices, or a reasonable approximation of market value based on the sale of similar properties. Valuation growth is a result of new construction and improvements to existing property. In 2006, a Town-wide re-valuation was completed to place all properties at 100% taxable value. Per local law, Chapter 188, Article 1 and 4 of the Code of the Town of Greece, exemptions for senior citizens and persons with disabilities are granted.

### TEN-YEAR HISTORY OF TAXABLE VALUATION



	TAXABLE		
FISCAL	<b>FULL</b>	<b>DOLLAR</b>	PERCENT
YEAR	VALUATION	CHANGE	CHANGE
2010	\$4,822,098,371	\$153,829,977	3.30%
2009	\$4,668,268,394	\$60,762,270	1.32%
2008	\$4,607,506,124	\$41,509,981	0.91%
2007	\$4,565,996,143	\$454,667,809	11.06%
2006	\$4,111,328,334	\$94,086,384	2.34%
2005	\$4,017,241,950	\$42,813,646	1.08%
2004	\$3,974,428,304	\$51,437,959	1.31%
2003	\$3,922,990,345	\$114,879,664	3.02%
2002	\$3,808,110,681	\$19,957,621	0.53%
2001	\$3,788,153,060	\$23,888,731	0.63%

### **SUMMARY OF BUDGET**

# **VALUE OF EXEMPTIONS**

TOTAL TOWN ASSESSED VALUATION WITHOUT

EXEMPTIONS:

TOTAL TOWN ASSESSMENT EXEMPTION:

**TOTAL TOWN TAXABLE ASSESSED** 

VALUATION:

\$5,725,166,065 Est. Full Value General Gov't Tax Rate

\$903,067,694 Rate Impact of Applied Exemptions:

**Est. Taxable Value General Gov't** 

\$4,822,098,371 Tax Rate

\$6.4126

\$5.4011

\$1.0155

Anticipated Revenue as payments in lieu of taxes:

\$599,123

payments in heu or taxes.			φυσσ, 120		
		# of	•		% of Total Town
Code	Exemption Type	Exmps	Ex. Parcel AV	Town Exemption	Assessed Value
12100	NYS Owned	23	\$7,881,400	\$7,881,400	0.1377%
13100	County Owned	23	\$5,601,800	\$5,601,800	0.0978%
13500	Town Owned	167	\$30,511,888	\$30,511,888	0.5329%
	School District		\$153,018,201	\$153,018,201	2.6727%
13800	Owned	27			
	Special District		\$8,801,533	\$8,801,533	0.1537%
13870	Owned	19			
13890	Public Authority	25	\$82,779,200	\$82,779,200	1.4459%
14100	USA Owned	2	\$1,683,800	\$1,683,800	0.0294%
18020	COMIDA	39	\$130,677,783	\$130,677,783	2.2825%
18130	<b>UDC Dev Housing</b>	1	\$23,458,900	\$23,458,900	0.4098%
21600	Parsonages	11	\$1,592,200	\$1,592,200	0.0278%
25110	NP_ Religious	53	\$90,660,600	\$90,660,600	1.5835%
25120	NP _ Educational	3	\$648,200	\$648,200	0.0113%
25130	NP Charitable	7	\$11,149,800	\$11,149,800	0.1948%
25210	NP Hospital	14	\$61,731,200	\$61,731,200	1.0782%
25230	NPBenevMoral/Men	26	\$6,051,600	\$6,051,600	0.1057%
	NP		\$8,136,200	\$8,136,200	0.1421%
25300	ComSer/SocOrg	24			
	Veterans		\$175,100	\$175,100	0.0031%
26100	Organizations	1			
26300	Church	1	\$436,700	\$436,700	0.0076%
	Inc Vol Fire		\$1,196,300	\$1,196,300	0.0209%
26400	Co/Dept	4			

# **SUMMARY OF BUDGET**

		# of			% of Total Town
Code	Exemption Type	Exmps	Ex. Parcel AV	Town Exemption	Assessed Value
	Lim Profit		\$6,953,300	\$6,953,300	0.1215%
28120	Hsg_Aged	3			
28240	NP Corp_Industrial	23	\$101,400	\$101,400	0.0018%
41001	C O L Vets C/T	837	\$93,419,121	\$39,079,688	0.6826%
41121	Wartime Vet_C/T	2,628	\$329,447,530	\$49,078,218	0.8572%
41131	Combat Vet_C/T	1,959	\$235,222,638	\$58,397,606	1.0200%
41141	Disabled Vet_C/T	286	\$36,342,800	\$8,113,029	0.1417%
41151	CW_10_Vet C/T	45	\$5,917,000	\$359,740	0.0063%
41300	Paraplegic Vet	7	\$1,317,100	\$1,309,400	0.0229%
41400	Clergy	25	\$3,251,300	\$37,500	0.0007%
41720	Ag Dist_Cnty/NYS	9	\$1,745,800	\$980,701	0.0171%
41730	Agric Outside Dist	23	\$4,946,700	\$3,187,704	0.0557%
41800	Ltd Inc Senior_CTS	641	\$72,613,244	\$29,353,509	0.5127%
41801	Ltd Inc Senior_CT	1,804	\$193,962,384	\$67,771,377	1.1837%
41804	Ltd Inc Senior_S	, 762	\$80,488,324	\$0	0.0000%
41834	Enhanced Star	5,831	\$676,667,754	\$0	0.0000%
41854	Basic Star	22,779	\$2,957,536,210	\$0	0.0000%
	Lmtd Inc Disabld	, -	\$5,280,900	\$2,561,311	0.0447%
41930	C/T/S	54			
	Lmtd Inc Disabld		\$11,208,888	\$4,816,881	0.0841%
41931	C/T	109			
	Lmtd Inc Disabld		\$4,852,988	\$0	0.0000%
41934	SCH	48			
41992	Parent C	4	\$1,079,400	\$0	0.0000%
42120	Temp Greenhouses	1	\$125,000	\$40,000	0.0007%
47200	RR Ceiling	1	\$134,386	\$112,379	0.0020%
47610	BIP C/T/S	5	\$3,565,300	\$425,846	0.0074%
47612	BIP C	25	\$55,779,900	\$0	0.0000%
49530	Industrial Waste	1	\$4,500,000	\$2,991,200	0.0522%

TOTALS: 38,407 \$5,413,856,272 \$903,067,694

Information as provided by Greece Town Assessor 9/16/09

### **LEGISLATIVE BOARD**

### A 1010.0000 A 1010.0000

#### **ACCOUNT DESCRIPTION**

The Town Legislature, also known as the Town Board, is vested by the Laws of New York State with the power to enact legislation, appropriate funds, and establish other local government policies. The Town Supervisor acts as a fifth councilperson, representing the Town-at-large. The Town Board authorizes the annual budget, approving both appropriations and the tax levy needed to finance these appropriations. The Board passes resolutions, ordinances, and local laws deemed necessary to ensure the continued well being of the community and its residents.

#### **SUMMARY OF SERVICES**

- Representation of the residents of Greece.
- Deliberation on laws, ordinances and resolutions.
- Authorization of appropriations and tax levies.

#### **PERSONNEL**

	2009	2010
FT Benefited:	4	4
PT Benefited		
Total:	4	4

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$51,908	\$51,308
200	Equipment and Capital Outlay		
400	Contracted Services	\$3,160	\$3,160
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$27,680	\$16,424
	TOTAL	\$82,748	\$70,892
	REVENUE		
	Indirect Revenues Applied	\$22,246	\$18,831
	Share of Fund Balance Contribution	\$6,556	\$7,346
	TOTAL	\$28,802	\$26,177
	Levy to be collected for this account	\$53,946	\$44,715
	Portion of Tax Bill	\$1.16	\$0.93

TOWN JUSTICES
A 1110.0000
A 1110.0000

#### **ACCOUNT DESCRIPTION**

The Town of Greece Municipal Court is a member of the Unified Court System of New York State, and has jurisdiction over vehicle traffic cases within the Town of Greece. Town Justices are elected to a four-year term. The Greece Town Court is located at Four Vince Tofany Blvd., on the Town Hall Campus.

#### **SUMMARY OF SERVICES**

• Adjudication of civil and criminal cases, vehicle and traffic.

#### **PERSONNEL**

Three of the full time positions are elected judges.

	2009	2010
FT Benefited:	10	10
PT Benefited	7	7
Total:	17	17

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$725,482	\$762,066
200	Equipment and Capital Outlay	\$0	\$0
400	Contracted Services	\$159,458	\$164,940
600	Principal on Debt	\$147,500	\$185,000
700	Principal on Interest	\$162,779	\$107,479
800	Employee Benefits	\$202,816	\$277,710
	TOTAL	\$1,398,035	\$1,497,195
	REVENUE		
2610	General Government Support	\$569,294	\$616,237
	Indirect Revenues Applied	\$222,797	\$234,005
	Share of Fund Balance Contribution	\$65,663	\$91,287
	TOTAL	\$857,754	\$941,529
	Levy to be collected for this account	\$540,281	\$555,666
	Portion of Tax Bill	\$11.57	\$11.52

SUPERVISOR A 1220.0000 A 1220.0000

#### **ACCOUNT DESCRIPTION**

The Supervisor is the Chief Executive Officer and Chief Fiscal Officer responsible for the administrative operations and finances of the Town. The Supervisor is an elected position serving a four-year term. The Supervisor is also the at large member of the Town Board presiding over all Board meetings.

#### **SUMMARY OF SERVICES**

- Chief Executive Officer and Chief Fiscal Officer.
- Town Board Representative-at-Large.
- Presides over Town Board meetings.

#### **PERSONNEL**

	2009	2010
FT Benefited:	2	2
PT Benefited		
Total:	2	2

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$186,435	\$189,526
200	Equipment and Capital Outlay		
400	Contracted Services	\$3,475	\$3,475
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$48,816	\$61,173
	TOTAL	\$238,726	\$254,174
	REVENUE		
	Indirect Revenues Applied	\$64,179	\$67,515
	Share of Fund Balance Contribution	\$18,915	\$26,338
	TOTAL	\$83,094	\$93,853
	Levy to be collected for this account	\$155,632	\$160,321
	Portion of Tax Bill	\$3.33	\$3.32

### **DIRECTOR OF FINANCE**

### A 1310.0000 A 1310.0000

#### **ACCOUNT DESCRIPTION**

The Director of Finance is appointed by and serves at the pleasure of the Town Supervisor. Under New York State Town Law, the Director of Finance is vested with the responsibility of managing all of the details relating to the fiscal operation of the Town. These operations include budgeting, accounting, debt administration, risk management and treasury oversight.

#### **SUMMARY OF SERVICES**

- Management of town financial resources.
- Budgeting and financial planning.
- Accounting, recording and investing.

#### **PERSONNEL**

	2009	2010
FT Benefited:	5	5
PT Benefited		
Total:	5	5

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$336,283	\$396,939
200	Equipment and Capital Outlay	\$550,265	\$370,737
400	Contracted Services	\$37,600	\$37,600
600	Principal on Debt	\$57,000	\$57,000
700	Principal on Interest		
800	Employee Benefits	\$99,387	\$135,824
000	TOTAL	\$473,270	\$570,363
	IOTAL	5475,270	\$370,303
	REVENUE		
2801	General Government Support - rents	\$115,000	\$130,000
	Indirect Revenues Applied	\$96,317	\$116,972
	Share of Fund Balance Contribution	\$28,387	\$45,631
	TOTAL	\$239,704	\$292,603
	Levy to be collected for this account	\$233,566	\$277,760
	Portion of Tax Bill	\$5.00	\$5.76

AUDIT
A 1320.0000
A 1320.0000

#### **ACCOUNT DESCRIPTION**

This account provides funding to cover the cost of the annual audit of Town of Greece financial records by an independent, certified public accounting firm. While such audits are not required under New York State Law, the Town has established this practice to provide for the assurance of sound fiscal policies and management.

#### **SUMMARY OF SERVICES**

• To examine and verify the accuracy of the Town's Financial Statements.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$85,781	\$85,781
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$85,781	\$85,781
	REVENUE		
	Indirect Revenues Applied	\$23,061	\$22,786
	Share of Fund Balance Contribution	\$6,797	\$8,889
	TOTAL	\$29,858	\$31,675
	Levy to be collected for this account	\$55,923	\$54,106
	Portion of Tax Bill	\$1.20	\$1.12

TAX COLLECTION
A 1330.0000
A 1330.0000

#### **ACCOUNT DESCRIPTION**

The Receiver of Taxes is an elected position in the Town of Greece with a term of four years. New York State Law charges the Receiver of Taxes with the responsibility to collect all County, Town, Special Districts, School and Fire District Tax Levies within the Town of Greece. A procedural review is completed annually by an independent auditing firm to ensure the collection accuracy of the County of Monroe Tax Warrant.

#### **SUMMARY OF SERVICES**

- Collect town, county, school and fire district taxes.
- Provide property tax history and information in response to inquiries.

#### **PERSONNEL**

One full time position is the elected Receiver of Taxes.

	2009	2010
FT Benefited:	3	2
PT Benefited		
Total:	3	2

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$167,237	\$143,381
200	Equipment and Capital Outlay		
400	Contracted Services	\$1,255	\$1,255
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$48,255	\$49,197
	TOTAL	\$216,747	\$193,833
	REVENUE		
1090	Tax Penalties	\$216,747	\$193,833
	Indirect Revenues Applied	·	
	Share of Fund Balance Contribution		
	TOTAL	\$216,747	\$193,833
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

### A 1355.0000 A 1355.0000

### **ASSESSMENT**

#### **ACCOUNT DESCRIPTION**

The duties of the Town Assessor are established under New York State Real Property Tax Law. The Assessor is responsible for annually reviewing all property within the Town, and for preparing an assessment roll of all properties. The Town Assessor is an appointed position with a term of six years. The Town administers the annual School Tax Relief (STAR) program on behalf of the school districts.

#### **SUMMARY OF SERVICES**

- Property Assessment.
- Grievance processing.
- Administration of New York State STAR Program.

#### **PERSONNEL**

	2009	2010
FT Benefited:	7	7
PT Benefited	1	1
Total:	8	8

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$391,578	\$404,703
200	Equipment and Capital Outlay		
400	Contracted Services	\$111,860	\$111,809
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$125,558	\$166,954
	TOTAL	\$628,996	\$683,466
	REVENUE		
3040	NYS Real Property Aid	\$160,000	\$189,209
	Indirect Revenues Applied	\$126,084	\$131,288
	Share of Fund Balance Contribution	\$37,160	\$51,216
	TOTAL	\$323,244	\$371,713
	Levy to be collected for this account	\$305,752	\$311,753
	Portion of Tax Bill	\$6.55	\$6.47

# A 1375.0000 A 1375.0000

# **CREDIT CARD FEES**

#### **ACCOUNT DESCRIPTION**

In order to further enhance residential services, the Town accepts credit cards for various fees, excluding property tax payments.

	CODE	DESCRIPTION	2009	2010
		APPROPRIATIONS		
Ī	100	Personal Services		
	200	Equipment and Capital Outlay		
	400	Contracted Services	\$10,000	\$10,000
	600	Principal on Debt		
	700	Principal on Interest		
	800	Employee Benefits		
		TOTAL	\$10,000	\$10,000
		REVENUE		
		Indirect Revenues Applied	\$2,688	\$2,656
		Share of Fund Balance Contribution	\$792	\$1,036
		TOTAL	\$3,480	\$3,692
		Levy to be collected for this account	\$6,520	\$6,308
		Portion of Tax Bill	\$0.14	\$0.13

**CLERK** 

A 1410.0000 A 1410.0000

#### ACCOUNT DESCRIPTION

The Town Clerk is appointed by the Town Board for a term of two years. Pursuant to the New York State Law, the Town Clerk is the office responsible for recording activities of the Town Government as well as the central location in which are filed the documents and papers vital to the lives of the townspeople. The Town Clerk attends all of the Town Board meetings and maintains all meeting minutes. The Town Clerk is responsible for issuing licenses and collecting fees assessed by various Town departments as well as on behalf of Monroe County and the State of New York. In addition, the Town Clerk works in conjunction with the Monroe County Board of Elections on all local, state, and federal elections. A procedural review is completed annually by an independent auditing firm to ensure the collection and transfer accuracy.

#### **SUMMARY OF SERVICES**

- Custodian of all town records, books, and papers
- Administrative support to the Town Board and Town Attorney.
- Administration and recording of bids.
- Records Management Officer
- Official recipient of inquires under the Freedom of Information Act
- Collection of fees.
- Marriage, dog, peddler, bingo, games of chance, sporting and hunting licenses and other miscellaneous permits.
- Work with the Monroe County Board of Elections in securing polling sites and coordinating election inspectors.

#### **PERSONNEL**

	2009	2010
FT Benefited:	4	4
PT Benefited		
Total:	4	4

CODE	DESCRIPTION	2009	2010
	ADDODDIATIONS	,	
100	APPROPRIATIONS  Descriptions	¢210.077	¢201 002
100	Personal Services	\$210,077	\$201,983
200	Equipment and Capital Outlay		
400	Contracted Services	\$23,229	\$23,229
600	Principal on Debt		
800	Employee Benefits	\$71,675	\$87,996
	TOTAL	\$304,981	\$313,208
	REVENUE		
1255	Clerk Fees	\$20,000	\$20,000
2540	Bingo Licenses	\$10,000	\$10,000
2544	Dog Licenses	\$25,000	\$22,500
	Indirect Revenues Applied	\$67,204	\$69,251
	Share of Fund Balance Contribution	\$19,807	\$27,015
	TOTAL	\$142,011	\$148,766
	Levy to be collected for this account	\$162,970	\$164,442
	Portion of Tax Bill	\$3.49	\$3.41

ATTORNEY
A 1420.0000
A 1420.0000

#### **ACCOUNT DESCRIPTION**

The Town Attorney is appointed by the Town Board for a term of two years. The Town Attorney is responsible for legal documentation development, interpretation and defense as well as advising the Town Board. The Town also retains an Assistant Town Attorney and a Deputy Town Attorney to provide legal guidance.

#### **SUMMARY OF SERVICES**

- Board advisory.
- Contract Administration.
- Litigation.
- Legal Research.
- Insurance administration.

#### **PERSONNEL**

	2009	2010
FT Benefited:	1	1
PT Benefited	2	2
Total:	3	3

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$115,841	\$119,361
200	Equipment and Capital Outlay		
400	Contracted Services	\$27,200	\$17,200
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$44,718	\$51,544
	TOTAL	\$187,759	\$188,105
	REVENUE		
	Indirect Revenues Applied	\$50,477	\$49,966
	Share of Fund Balance Contribution	\$14,877	\$19,492
	TOTAL	\$65,354	\$69,458
	Levy to be collected for this account	\$122,405	\$118,647
	Portion of Tax Bill	\$2.62	\$2.46

PERSONNEL A 1430.0000
A 1430.0000

#### **ACCOUNT DESCRIPTION**

The Personnel Department is responsible for providing human resource services to all Town employees. These services include payroll processing and benefit administration. The Personnel Office also acts as a liaison between the Town of Greece and the Monroe County Civil Service Commission with respect to matters concerning civil service law and civil service job descriptions and classifications. The Director of Personnel coordinates all contract negotiations with the Town's six collective bargaining units.

#### **SUMMARY OF SERVICES**

- Record keeping related to employee health insurance, dental insurance, life insurance, Workers' Compensation and unemployment.
- Processing employee payroll.
- Union contract negotiations and grievance administration.

#### **PERSONNEL**

	2009	2010
FT Benefited:	2	2
PT Benefited		
Total:	2	2

2010
\$192,822
\$53,014
\$66,943
\$312,779
\$83,082
\$32,411
\$115,493
\$197,286
\$4.09

ENGINEER

A 1440.0000
A 1440.0000

#### **ACCOUNT DESCRIPTION**

The Engineering department is responsible for applying scientific principles to manage, evaluate, and coordinate the planning, design, and construction of public infrastructure and private development.

#### **SUMMARY OF SERVICES**

- Design, and implementation of Town Capital projects.
- Special District formation and improvement management
- Land development review
- Redevelopment proposals
- Construction inspection.
- Other resident services requests

#### **PERSONNEL**

	2009	2010
FT Benefited:	7	7
PT Benefited		
Total:	7	7

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$426,576	\$428,424
200	Equipment and Capital Outlay		
400	Contracted Services	\$2,750	\$2,750
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$119,563	\$147,954
	TOTAL	\$548,889	\$579,128
	REVENUE		
2189	Review Fees	\$75,000	\$75,000
	Indirect Revenues Applied	\$127,399	\$133,910
	Share of Fund Balance Contribution	\$37,548	\$52,239
	TOTAL	\$239,947	\$261,149
	Levy to be collected for this account	\$308,942	\$317,979
	Portion of Tax Bill	\$6.62	\$6.59

ELECTIONS
A 1450.0000
A 1450.0000

#### **ACCOUNT DESCRIPTION**

This account reflects the cost of all elections held within the Town of Greece, excluding school board elections. These include rental fees for polling locations as well as contracted payments made to Election Inspectors based on an hourly rate determined by the Monroe County Board of Elections. The Town currently has 106 election districts. The County of Monroe reimburses the Town for the cost of election inspectors and facility rental fees.

#### **SUMMARY OF SERVICES**

- Election inspection and monitoring.
- Collection of results and tabulation.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
	1 01501101 5 01 / 10 05		
200	Equipment and Capital Outlay		
400	Contracted Services	\$152,000	\$152,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$152,000	\$152,000
	REVENUE		
A2210	Intergovernmental Revenue	\$150,000	\$150,000
	Indirect Revenues Applied	\$538	\$531
	Share of Fund Balance Contribution	\$158	\$207
	TOTAL	\$150,696	\$150,738
	Levy to be collected for this account	\$1,304	\$1,262
	Portion of Tax Bill	\$0.03	\$0.03

### **CONSTITUENT SERVICES**

A 1480.000 A 1480.000

#### **ACCOUNT DESCRIPTION**

The Department of Constituent Services provides a centralized location to residents of the Town to receive, submit and discuss various matters of importance to the Greece community.

#### **SUMMARY OF SERVICES**

- Manage resident inquiries.
- Processing and assignment of service requests to all Town departments
- Responsible for the Town's website: www.greeceny.gov
- Preparation of the Town's newsletter
- Coordination of Town festivities.

#### **PERSONNEL**

	2009	2010
FT Benefited:	6	6
PT Benefited	2	2
Total:	8	8

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$406,746	\$425,065
200	Equipment and Capital Outlay		
400	Contracted Services	\$19,210	\$19,210
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$106,848	\$134,684
	TOTAL	\$532,804	\$578,959
	REVENUE		
A2011	Fees	\$40,000	\$40,000
	Indirect Revenues Applied	\$132,484	\$143,162
	Share of Fund Balance Contribution	\$39,046	\$55,848
	TOTAL	\$211,530	\$239,010
	Levy to be collected for this account	\$321,274	\$339,949
	Portion of Tax Bill	\$6.88	\$7.05

### PUBLIC WORKS ADMINISTRATION

### A 1490.0000 A 1490.0000

#### **ACCOUNT DESCRIPTION**

The Town Board appoints the Commissioner of Public Works for a term of two years. The Commissioner is responsible for the maintenance of the Town's infrastructure. The Commissioner oversees all divisions of public works including administration, engineering, highway garage, traffic control, road repairs and improvements, bridges, machinery, snow removal, street lighting, sidewalks, sanitary sewers, refuse and composting, drainage, shade tees, and parks.

#### **SUMMARY OF SERVICES**

- Direction and leadership to all Public Works divisions.
- Formulation of infrastructure improvement programs
- Equipment analysis and acquisition.

#### **PERSONNEL**

In this account, eleven full-time positions are budgeted. There are also eightyseven full-time and two part-time positions budgeted in various public works accounts, not including engineering.

	2009	2010
FT Benefited:	99	98
PT Benefited	2	2
Total:	101	100

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$628,768	\$600,842
200	Equipment and Capital Outlay		
400	Contracted Services	\$18,345	\$18,615
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$225,737	\$245,830
	TOTAL	\$872,850	\$865,287
	REVENUE		
	Indirect Revenues Applied	\$234,655	\$229,843
	Share of Fund Balance Contribution	\$69,158	\$89,663
	TOTAL	\$303,813	\$319,506
	Levy to be collected for this account	\$569,037	\$545,781
	Portion of Tax Bill	\$12.19	\$11.32

### **CENTRAL SERVICES**

A 1610.0000 A 1610.0000

#### **ACCOUNT DESCRIPTION**

The Central Services account provides the funding necessary for services and supplies related to printing and mailing. This includes postage costs, centralized copier services and maintenance, general printing needs and general publications.

#### **SUMMARY OF SERVICES**

- Central procurement services for printing.
- Central processing of mail and postage.
- Central photocopying services.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$298,832	\$257,132
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$298,832	\$257,132
	REVENUE		
1270	Mall Copier/Fees	\$1,500	\$1,100
	Indirect Revenues Applied	\$79,934	\$68,009
	Share of Fund Balance Contribution	\$23,558	\$26,531
	TOTAL	\$104,992	\$95,640
	Levy to be collected for this account	\$193,840	\$161,492
	Portion of Tax Bill	\$4.15	\$3.35

### **OPERATION OF BUILDINGS**

### A 1620.0000 A 1620.0000

#### **ACCOUNT DESCRIPTION**

The Operation of Buildings account includes all costs that are associated with the maintenance and management of the Town Hall Campus. These costs include telephone, utilities, building maintenance, and service contracts for heating, air conditioning and security systems.

#### **SUMMARY OF SERVICES**

 Building and grounds maintenance for Town Hall, Library, Community & Senior Center and Justice Court.

#### **PERSONNEL**

	2009	2010
FT Benefited:	6	6
PT Benefited	2	2
Total:	8	8

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$316,701	\$328,212
200	Equipment and Capital Outlay	\$92,000	\$92,000
400	Contracted Services	\$417,185	\$361,290
600	Principal on Debt	\$465,000	\$450,000
700	Principal on Interest	\$107,820	\$117,241
800	Employee Benefits	\$90,064	\$113,092
	TOTAL	\$1,488,770	\$1,461,835
	REVENUE		
1289	Local Development Corporations	\$575,000	\$575,000
2801	Interfund Revenue	\$114,047	\$84,108
	Indirect Revenues Applied	\$214,996	\$213,225
	Share of Fund Balance Contribution	\$63,364	\$83,180
	TOTAL	\$967,407	\$955,513
	Levy to be collected for this account	\$521,363	\$506,322
	Portion of Tax Bill	\$11.17	\$10.50

### **INFORMATION SERVICES**

A 1680.0000 A 1680.0000

#### **ACCOUNT DESCRIPTION**

Information Services is an internal service department providing basic information processing and computer support services to all Town departments. Maintenance of the Town's network is the primary responsibility of this department.

#### **SUMMARY OF SERVICES**

- Development and planning of Town computer systems, including web page, networks, and equipment and software procurement.
- Central contracting for consulting services and support.
- Technical and advisory support services.

#### **PERSONNEL**

	2009	2010
FT Benefited:	3	3
PT Benefited		
Total:	3	3

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$175,863	\$175,069
200	Equipment and Capital Outlay	\$135,000	\$135,000
400	Contracted Services	\$54,200	\$53,054
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$57,987	\$71,154
	TOTAL	\$423,050	\$434,277
	REVENUE		
	Indirect Revenues Applied	\$113,732	\$115,355
	Share of Fund Balance Contribution	\$33,519	\$45,001
	TOTAL	\$147,251	\$160,356
	Levy to be collected for this account	\$275,799	\$273,921
	Portion of Tax Bill	\$5.91	\$5.68

# **EXCESS INSURANCE**

#### **ACCOUNT DESCRIPTION**

Funding in this account is for the purchase of General Liability, Property and Worker's Compensation insurance policies.

#### **SUMMARY OF SERVICES**

• Coverage for catastrophic losses.

# A1722, DA1722, L1722, SD1722, SS1722 A1722, DA1722, L1722, SD1722, SS1722

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$390,568	\$390,568
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$390,568	\$390,568
	REVENUE		
	Indirect Revenues Applied	\$68,777	\$67,194
	Share of Fund Balance Contribution	\$19,000	\$24,849
	TOTAL	\$87,777	\$92,043
	Levy to be collected for this account	\$302,791	\$298,525
	Portion of Tax Bill	\$6.47	\$6.47

### UNALLOCATED INSURANCE

#### **ACCOUNT DESCRIPTION**

Funding in this account assists in the maintaining the solvency of the Town's self insurance fund. The self-insurance fund records all claims against the Town up to \$100,000 per occurrence.

#### **SUMMARY OF SERVICES**

• Funding for claims against the self insurance Fund.

# A1910, DA1910, L1910, SD1910, SS1910 A1910, DA1910, L1910, SD1910, SS1910

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$575,000	\$575,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$575,000	\$575,000
	REVENUE		
	Indirect Revenues Applied	\$94,152	\$91,517
	Share of Fund Balance Contribution	\$25,588	\$33,465
	TOTAL	\$119,740	\$124,982
	Levy to be collected for this account	\$455,260	\$450,018
	Portion of Tax Bill	\$9.66	\$9.66

### **PUBLIC SAFETY ADMINISTRATION**

### A 3010.0000 A 3010.0000

#### **ACCOUNT DESCRIPTION**

Public Safety Administration provides the clerical and support services for the Greece Police, Animal Control, Special Police and other divisions under the direction of the Chief of Police.

#### **SUMMARY OF SERVICES**

- Record maintenance
- Clerical support for Public Safety departments.
- Mechanical support services for Police vehicles.

#### **PERSONNEL**

	2009	2010
FT Benefited:	5	5
PT Benefited	17	16
Total:	22	21

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$753,595	\$731,456
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$182,260	\$245,745
	TOTAL	\$935,855	\$977,201
	REVENUE		
A1520	Fees	\$4,000	\$4,500
	Indirect Revenues Applied	\$250,518	\$258,375
	Share of Fund Balance Contribution	\$73,833	\$100,793
	TOTAL	\$328,351	\$363,668
	Levy to be collected for this account	\$607,504	\$613,533
	Portion of Tax Bill	\$13.01	\$12.72

POLICE
A 3120.0000
A 3120.0000

#### **ACCOUNT DESCRIPTION**

The Town of Greece Police Department is the largest town police force in the County of Monroe. The police department serves and protects the citizenry of the Town of Greece. Police headquarters are located at 400 Island Cottage Road.

#### **SUMMARY OF SERVICES**

- Road Patrol.
- Criminal Investigations.
- Community Education Programs (D.A.R.E.).

#### PERSONNEL

	2009	2010
FT Benefited:	94	94
PT Benefited		
Total:	94	94

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$8,749,008	\$8,922,584
200	Equipment and Capital Outlay	\$275,000	\$275,000
400	Contracted Services	\$730,527	\$717,444
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$3,271,598	\$4,077,487
	TOTAL	\$13,026,133	\$13,992,515
	REVENUE		
A2610	Fines & Forfeitures	\$205,000	\$230,000
	Indirect Revenues Applied	\$3,446,806	\$3,655,683
	Share of Fund Balance Contribution	\$1,015,854	\$1,426,099
	TOTAL	\$4,667,660	\$5,311,782
	Levy to be collected for this account	\$8,358,473	\$8,680,733
	Portion of Tax Bill	\$179.05	\$180.02

### POLICE PRECINCT 2 BUILDING

# FINANCIAL DATA

# A3120.1000 A3120.1000

#### **ACCOUNT DESCRIPTION**

The Town operates a second precinct located at 770 Fetzner Road. Funding in this account provides for the lease costs and maintenance of the interior.

#### **SUMMARY OF SERVICES**

- Renting of space.
- Maintenance of area.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$40,025	\$39,650
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$40,025	\$39,650
	REVENUE		
	Indirect Revenues Applied	\$10,760	\$10,532
	Share of Fund Balance Contribution	\$3,171	\$4,109
	TOTAL	\$13,931	\$14,641
	Levy to be collected for this account	\$26,094	\$25,009
	Portion of Tax Bill	\$0.56	\$0.52

A 3120.1110 **COURT SECURITY** A 3120.1110

#### **ACCOUNT DESCRIPTION**

Security Officers are assigned to the Town Justice Court under the direction of the Chief of Police.

#### **SUMMARY OF SERVICES**

• Security services to Town justices, court personnel and patrons of the Greece Town Court.

#### **PERSONNEL**

	2009	2010
FT Benefited:	1	1
PT Benefited	2	2
Total:	3	3

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$88,388	\$91,672
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$26,176	\$30,598
	TOTAL	\$114,564	\$122,270
	REVENUE		
	Indirect Revenues Applied	\$30,799	\$32,478
	Share of Fund Balance Contribution	\$9,077	\$12,670
	TOTAL	\$39,876	\$45,148
	Levy to be collected for this account	\$74,688	\$77,122
	Portion of Tax Bill	\$1.60	\$1.60

# **SCHOOL CROSSING GUARDS**

A 3189.0000 A 3189.0000

#### **ACCOUNT DESCRIPTION**

Crossing Guards are stationed at crosswalks near schools to provide directions to children crossing the roads.

#### **SUMMARY OF SERVICES**

• Regulation of traffic on roadways near schools.

#### **PERSONNEL**

	2009	2010
FT Benefited:		
PT Benefited	11	11
Total:	11	11

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$158,521	\$141,505
200	Equipment and Capital Outlay	\$100,0 <u>2</u> 1	Ψ1.1,000
400	Contracted Services	\$1,000	\$1,000
600	Principal on Debt	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
700	Principal on Interest		
800	Employee Benefits	\$26,135	\$33,055
	TOTAL	\$185,656	\$175,560
	REVENUE		
	Indirect Revenues Applied	\$49,911	\$46,633
	Share of Fund Balance Contribution	\$14,710	\$18,192
	TOTAL	\$64,621	\$64,825
	Levy to be collected for this account	\$121,035	\$110,735
	Portion of Tax Bill	\$2.59	\$2.30

TRAFFIC CONTROL

A 3310.0000
A 3310.0000

#### **ACCOUNT DESCRIPTION**

Traffic Control is responsible for maintaining and inventorying all of the Town's street signs, regulatory signs, traffic control devices, and pavement markings. The Traffic Advisory Committee, consisting of the Commissioner of Public Works, the Chief Engineer, the Monroe County Transportation Director, and town residents was established in 1994. This committee meets monthly to review constituent requests, review development plans, and recommend traffic control improvements and modifications to the town board.

#### **SUMMARY OF SERVICES**

- Traffic sign manufacturing, placement and maintenance.
- Pavement markings including crosswalks, stop bars, and turning arrows

#### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$57,498	\$65,424
200	Equipment and Capital Outlay	\$25,000	\$25,000
400	Contracted Services	\$26,500	\$26,500
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$19,442	\$24,543
	TOTAL	\$128,440	\$141,467
	REVENUE		
	Indirect Revenues Applied	\$34,530	\$37,577
	Share of Fund Balance Contribution	\$10,177	\$14,659
	TOTAL	\$44,707	\$52,236
	Levy to be collected for this account	\$83,733	\$89,231
	Portion of Tax Bill	\$1.79	\$1.85

# PARKING ENFORCEMENT

#### **ACCOUNT DESCRIPTION**

Enforcement of laws regulating parking on Town streets and parking lots, and commercial parking lots.

#### **SUMMARY OF SERVICES**

• Parking law enforcement.

#### **PERSONNEL**

	2009	2010
FT Benefited:		
PT Benefited	3	3
Total:	3	3

A 3320.0000 A 3320.0000

CODE	DEG CD VD TV OV	••••	••••
CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$129,517	\$133,526
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$26,189	\$25,237
	TOTAL	\$155,706	\$158,763
	REVENUE		
2610	Parking Fines	\$155,706	\$158,763
	Indirect Revenues Applied	\$0	\$0
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$155,706	\$158,763
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

ANIMAL CONTROL

A 3510.0000
A 3510.0000

#### **ACCOUNT DESCRIPTION**

The Town of Greece Animal Control Unit is responsible for the proper control of the Town's household pets and wildlife in the area. The legal basis for the operation of this department stems from the Town's local animal ordinance and the New York State Agricultural and Markets Law. The animal control office is located at 400 Island Cottage Road.

#### **SUMMARY OF SERVICES**

- Enforcement of the Town of Greece Dog Ordinance and Article 7 of the New York State Agriculture and Markets Law.
- Respond to calls/complaints: unleashed dogs, barking dogs, animal bites (dog, cat, wildlife), impoundment of stray dogs, cruelty to animals and injured animals.
- Animal handling: removal of wildlife from homes.

#### **PERSONNEL**

	2009	2010
FT Benefited:	2	2
PT Benefited		
Total:	2	2

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$104,523	\$110,748
200	Equipment and Capital Outlay	Ψ101,525	Ψ110,710
400	Contracted Services	\$21,600	\$21,600
600	Principal on Debt	, , , , , , , , , , , , , , , , , , , ,	, , ,
700	Principal on Interest		
800	Employee Benefits	\$41,904	\$52,210
	TOTAL	\$168,027	\$184,558
	REVENUE		
1550	Animal Control Fees	\$3,500	\$4,000
	Indirect Revenues Applied	\$44,231	\$47,961
	Share of Fund Balance Contribution	\$13,036	\$18,710
	TOTAL	\$60,767	\$70,671
	Levy to be collected for this account	\$107,260	\$113,887
	Portion of Tax Bill	\$2.30	\$2.36

### **TECHNICAL SERVICES**

# A 3620.0000 A 3620.0000

\$10.03

\$8.88

#### **ACCOUNT DESCRIPTION**

Funding for this account is to ensure compliance with all of the New York State Uniform Fire Prevention and Building Code, the Town Zoning Ordinance and several chapters of local law.

#### **SUMMARY OF SERVICES**

- The issuance of appropriate permits authorizing construction or indicating conformance to established building, plumbing, electrical and fire codes.
- Code compliance and the enforcement of building, fire, and zoning codes.
- Inspection and review of residential, commercial and industrial construction.

#### **PERSONNEL**

	2009	2010
FT Benefited:	17	16
PT Benefited	5	5
Total:	22	21

#### **FINANCIAL DATA**

Portion of Tax Bill

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$1,007,401	\$991,126
200	Equipment and Capital Outlay		
400	Contracted Services	\$37,200	\$36,681
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$311,833	\$369,232
	TOTAL	\$1,356,434	\$1,397,039
	REVENUE		
2550	Fire Code Permits	\$45,000	\$50,000
2555	Building Code Permits	\$575,000	\$650,000
2801	Interfund Transfer	\$18,000	\$18,000
	Indirect Revenues Applied	\$193,142	\$180,370
	Share of Fund Balance Contribution	\$56,924	\$70,363
	TOTAL	\$888,066	\$968,733
	Levy to be collected for this account	\$468,368	\$428,306

SPECIAL POLICE
A 3640.0000
A 3640.0000

#### **ACCOUNT DESCRIPTION**

The Civil Defense Organization of the Town of Greece was established in the early 1950's and developed into the Auxiliary Police Department, then renamed Special Police in 1997. The Special Police provides assistance at special events and traffic control during emergencies.

#### **SUMMARY OF SERVICES**

- Special event services.
- Crisis services.

#### **PERSONNEL**

There is currently one non-union part-time position budgeted in this account. The Town Board appoints volunteers to the Special Police.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$3,550	\$3,550
200	Equipment and Capital Outlay		
400	Contracted Services	\$4,710	\$4,910
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$273	\$284
	TOTAL	\$8,533	\$8,744
	REVENUE		
	Indirect Revenues Applied	\$2,294	\$2,323
	Share of Fund Balance Contribution	\$676	\$906
	TOTAL	\$2,970	\$3,229
	Levy to be collected for this account	\$5,563	\$5,515
	Portion of Tax Bill	\$0.12	\$0.11

**ROAD REPAIRS** DA 5110.0000 DA 5110.0000

FINANCIAL DATA

#### ACCOUNT DESCRIPTION

Funding in this account is for the maintenance of the over 510 miles of Town roads. This maintenance includes the annual surface treatment program as well as vear round repairs. Annually, all roads are evaluated in preparation of the summer road maintenance and improvement programs.

#### **SUMMARY OF SERVICES**

- Maintenance of Town road network.
- Storm sewer maintenance.
- Construction inspection within the right-of-way

#### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

#### CODE DESCRIPTION 2009 2010 **APPROPRIATIONS** 100 Personal Services \$1,151,856 \$1,004,797 Equipment and Capital Outlay 200 **Contracted Services** \$317,140 \$322,100 400 Principal on Debt 600 700 Principal on Interest **Employee Benefits** \$378,543 800

#### \$1,855,234 \$1,705,440 REVENUE Highway Permit Fees \$40,000 \$40,000 2560 Indirect Revenues Applied \$54,890 \$44,480 Share of Fund Balance Contribution TOTAL \$94,890 \$84,480

TOTAL

Levy to be collected for this account

Portion of Tax Bill \$37.71 \$33.62

\$386,238

\$1,760,344

\$1,620,960

### **ROAD IMPROVEMENTS**

### DA 5112.0000 DA 5112.0000

#### **ACCOUNT DESCRIPTION**

This fund is used for the Town's annual road improvement program. These programs consist of sidewalk replacement, gutter replacement, drainage improvements, sewer repairs, milling and resurfacing the asphalt pavement.

#### **SUMMARY OF SERVICES**

• Road construction, reconstruction and resurfacing projects.

#### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$341,604	\$358,673
		. ,	
200	Equipment and Capital Outlay	\$1,200,000	\$1,200,000
400	Contracted Services	\$1,240	\$1,240
600	Principal on Debt	\$1,390,000	\$1,250,000
700	Principal on Interest	\$393,669	\$412,131
800	Employee Benefits	\$127,249	\$158,706
	TOTAL	\$3,453,762	\$3,380,750
	REVENUE		
2501		<b>#201 107</b>	0.440 (1.1
3501	Consolidated Highway Program Aid	\$281,185	\$442,611
	Indirect Revenues Applied	\$95,934	\$78,471
	Share of Fund Balance Contribution		
	TOTAL	\$377,119	\$521,082
	Levy to be collected for this account	\$3,076,643	\$2,859,668
	Portion of Tax Bill	\$65.91	\$59.30

**BRIDGES** 

# DA 5120.0000 DA 5120.0000

#### **ACCOUNT DESCRIPTION**

Appropriated funds in this account provide for the rehabilitation of bridges located within the Town.

#### **SUMMARY OF SERVICES**

• Structural evaluation of bridges located within the Town.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt	\$60,000	\$0
700	Principal on Interest	\$2,476	\$0
800	Employee Benefits		
	TOTAL	\$62,476	\$0
	REVENUE		
	Indirect Revenues Applied	\$1,889	\$0
	Share of Fund Balance Contribution		
	TOTAL	\$1,889	\$0
	Levy to be collected for this account	\$60,587	\$0
	Portion of Tax Bill	\$1.30	\$0.00

### **MACHINERY**

### DA 5130.0000 DA 5130.0000

#### **ACCOUNT DESCRIPTION**

The appropriations in this account are used to finance the maintenance, repair, and acquisition of public works motor equipment.

#### **SUMMARY OF SERVICES**

• Fleet maintenance, repair, replacement, and new purchases

#### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$604,382	\$645,029
200	Equipment and Capital Outlay	\$705,000	\$705,000
400	Contracted Services	\$924,190	\$917,630
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$203,872	\$265,736
	TOTAL	\$2,437,444	\$2,533,395
	REVENUE		
DA2302	Other Government		
	Indirect Revenues Applied	\$73,704	\$67,661
	Share of Fund Balance Contribution		
	TOTAL	\$73,704	\$67,661
	Levy to be collected for this account	\$2,363,740	\$2,465,734
	Portion of Tax Bill	\$50.63	\$51.13

HIGHWAY GARAGE
A 5132.0000
A 5132.0000

### **ACCOUNT DESCRIPTION**

The funding in this account is for maintenance and improvements to the Public Works facilities located at 647 Long Pond Road.

### **SUMMARY OF SERVICES**

- Operation and maintenance of the Public Works facility.
- Maintenance of the yard.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$53,612	\$57,323
200	Equipment and Capital Outlay	\$75,000	\$75,000
400	Contracted Services	\$232,710	\$222,589
600	Principal on Debt	\$60,000	\$60,000
700	Principal on Interest	\$7,966	\$5,766
800	Employee Benefits	\$19,233	\$22,626
	TOTAL	\$448,521	\$443,304
	REVENUE		
	Indirect Revenues Applied	\$120,579	\$117,753
	Share of Fund Balance Contribution	\$35,538	\$45,936
	TOTAL	\$156,117	\$163,689
	Levy to be collected for this account	\$292,404	\$279,615
	Portion of Tax Bill	\$6.26	\$5.80

## **SNOW REMOVAL, TOWN ROADS**

### **ACCOUNT DESCRIPTION**

Appropriations to this account finance labor, equipment and materials costs associated with snow and ice control on 510 lane miles of Town roads.

### **SUMMARY OF SERVICES**

• Snow and ice control for Town roads.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

DA 5142.0000 DA 5142.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$958,740	\$961,690
200	Equipment and Capital Outlay		
400	Contracted Services	\$427,000	\$428,600
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$333,992	\$390,413
	TOTAL	\$1,719,732	\$1,780,703
	REVENUE		
	Indirect Revenues Applied	\$52,002	\$47,558
	Share of Fund Balance Contribution		
	TOTAL	\$52,002	\$47,558
	Levy to be collected for this account	\$1,667,730	\$1,733,145
	Portion of Tax Bill	\$35.72	\$35.94

### SERVICE TO OTHER GOVERNMENTS

### **ACCOUNT DESCRIPTION**

Appropriations in this account are used to finance various services on approximately 253 lane miles of County and State roads located within the Town of Greece. The Town contracts annually with New York State DOT to provide snow and control services, including sweeping. The Town contracts annually with Monroe County DOT to provide snow and ice control services, along with various other highway maintenance, repair, and improvement projects. Intermunicipal agreements with both entities provide the town with reimbursement for all services rendered.

### **SUMMARY OF SERVICES**

- Snow and Ice Removal
- Sweeping
- Roadside Mowing
- Deceased Animal Removal
- Various Highway Maintenance, Repair, Improvement Projects

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

DA 5148.0000 DA 5148.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$386,990	\$426,991
200	Equipment and Capital Outlay		
400	Contracted Services	\$325,000	\$325,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$125,239	\$169,789
	TOTAL	\$837,229	\$921,780
	REVENUE		
	Transportation Services to Other		
2300	Governments	\$793,421	\$793,421
	Indirect Revenues Applied	\$1,325	\$3,428
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$794,746	\$796,849
	Levy to be collected for this account	\$42,483	\$124,931
	Portion of Tax Bill	\$0.91	\$2.59

### STREET LIGHTING

SL 5182.0000 SL 5182.0000

### **ACCOUNT DESCRIPTION**

The appropriations made to this account finance the costs associated with the maintenance and improvement of the Town of Greece Consolidated Lighting District.

### **SUMMARY OF SERVICES**

- Payment of street lighting.
- Installation, maintenance and repair of street lights.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$54,238	\$59,202
200	Equipment and Capital Outlay	\$220,000	\$0
400	Contracted Services	\$1,950,800	\$1,874,350
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$21,619	\$24,878
	TOTAL	\$2,246,657	\$1,958,430
	REVENUE		
	Indirect Revenues Applied	\$52,787	\$52,787
	Share of Fund Balance Contribution	\$200,000	\$200,000
	TOTAL	\$252,787	\$252,787
	Levy to be collected for this account	\$1,993,870	\$1,705,643
	Portion of Tax Bill	\$39.39	\$32.74

SIDEWALKS
A 5410.0000
A 5410.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is used for the Town's annual sidewalk maintenance and improvement program.

### **SUMMARY OF SERVICES**

- Maintenance and repair of sidewalks.
- New sidewalk construction.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$184,983	\$222,932
200	Equipment and Capital Outlay	\$292,000	\$292,000
400	Contracted Services	\$5,250	\$5,500
600	Principal on Debt	\$105,000	\$120,000
700	Principal on Interest	\$38,019	\$12,870
800	Employee Benefits	\$58,710	\$87,936
	TOTAL	\$683,962	\$741,238
	REVENUE		
	Indirect Revenues Applied	\$183,875	\$196,892
	Share of Fund Balance Contribution	\$54,192	\$76,809
	TOTAL	\$238,067	\$273,701
	Levy to be collected for this account	\$445,895	\$467,537
	Portion of Tax Bill	\$9.55	\$9.70

### **HUMAN SERVICES ADMINISTRATION**

### **ACCOUNT DESCRIPTION**

Located on the Town Hall Campus in the Community & Senior Center, Human Services is responsible for the administration of the Town's Recreation and Senior Programs. Programs include recreation and leisure activities as well as prevention and intervention programs for youth, adult, senior citizens. The Town's nutrition program for seniors, is offered at this location Monday through Friday.

### **PERSONNEL**

	2009	2010
FT Benefited:	9	7
PT Benefited	2	2
Total:	11	9

A 7020.0000 A 7020.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$527,685	\$458,539
200	Equipment and Capital Outlay		
400	Contracted Services	\$118,350	\$142,567
600	Principal on Debt	\$210,000	\$215,000
700	Principal on Interest	\$194,104	\$185,440
800	Employee Benefits	\$154,747	\$154,641
	TOTAL	\$1,204,886	\$1,156,187
	REVENUE		
2025	Program Fees	\$0	\$15,300
2350	Other Government - GCSD	\$30,000	\$0
2801	Interfund Revenue	\$105,000	\$105,000
3820	New York State Youth	\$93,000	\$86,336
4772	Federal Prog. For Aging-Title III	\$50,401	\$48,550
	Indirect Revenues Applied	\$249,074	\$239,329
	Share of Fund Balance Contribution	\$73,408	\$93,363
	TOTAL	\$600,883	\$587,878
	Levy to be collected for this account	\$604,003	\$568,309
	Portion of Tax Bill	\$12.94	\$11.79

### **NUTRITION PROGRAM**

A 6772.0000 A 6772.0000

### **ACCOUNT DESCRIPTION**

Appropriations to this account finance the operation of the Town of Greece Senior Citizen Nutrition Program located at Community & Senior Center. The Nutrition Center provides for a hot noon time meal for persons over 60 years of age. The Association for the Blind and Visually Impaired prepares the meals. Expenses related to this program are financed by a combination of patron contributions, local property tax dollars and federal and state aid received through the Monroe County Office for the Aging.

### **SUMMARY OF SERVICES**

- Provide nutritious meals for senior citizens in a healthy environment.
- Work with Monroe County Office of the Aging to assist in improving the nutrition of those senior residents with such needs.

### **PERSONNEL**

All payroll associated with this account is budgeted in A7020.

CODE	DESCRIPTION	2009	2010
		·	
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$45,300	\$46,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$45,300	\$46,000
	REVENUE		
1972	Nutrition Program Receipts	\$20,000	\$18,000
4772	Federal Programs for the Aging Aid	\$7,566	\$0
	Indirect Revenues Applied	\$4,768	\$7,438
	Share of Fund Balance Contribution	\$1,405	\$2,901
	TOTAL	\$33,739	\$28,339
	Levy to be collected for this account	\$11,561	\$17,661
	Portion of Tax Bill	\$0.25	\$0.37

### PLAYGROUNDS/SUMMER PROGRAMS

A 7140.0000 A 7140.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for the Town's annual summer recreation programs. The programs provide recreational activities for children of various ages.

### **SUMMARY OF SERVICES**

• Summer recreation programs.

### **PERSONNEL:**

Staff budgeted in this account are seasonal non-union employees.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$13,354	\$13,726
200	Equipment and Capital Outlay		
400	Contracted Services	\$6,125	\$6,911
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$1,032	\$1,073
	TOTAL	\$20,511	\$21,710
	REVENUE		
2014	Park and Recreation Fees	\$18,000	\$15,000
	Indirect Revenues Applied	\$675	\$1,782
	Share of Fund Balance Contribution	\$199	\$695
	TOTAL	\$18,874	\$17,477
	Levy to be collected for this account	\$1,637	\$4,233
	Portion of Tax Bill	\$0.04	\$0.09

### **RECREATION PROGRAMS**

A 7310.0000 A 7310.0000

### **ACCOUNT DESCRIPTION**

The Town's Human Services department offers a variety of services and activities to youths of all ages in the Greece community. The Youth Bureau is the local sponsor and liaison for the N.Y.S. Division for Youth. Funding provided by N.Y.S.D.F.Y. is used towards various programs throughout the year.

### **SUMMARY OF SERVICES**

- Counseling services and intervention.
- Youth recreation programs/activities.

### **PERSONNEL**

All payroll associated with this account is budgeted in A7020.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$32,105	\$30,700
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$32,105	\$30,700
	REVENUE		
2025	Fees	\$20,000	\$30,700
	Indirect Revenues Applied	\$3,254	\$0
	Share of Fund Balance Contribution	\$959	\$0
	TOTAL	\$24,213	\$30,700
	Levy to be collected for this account	\$7,892	\$0
	Portion of Tax Bill	\$0.17	\$0.00

SENIOR SERVICES
A 7610.0000
A 7610.0000

### **ACCOUNT DESCRIPTION**

The Town serves the needs of its elderly population through various senior programs. Programs available to seniors are geared toward the promotion of social activities and healthy living.

### **SUMMARY OF SERVICES**

- Assist in developing and coordinating recreational activities for the elderly
- Elderly needs assessment.
- Coordinate volunteer efforts.

### **PERSONNEL**

All payroll associated with this account is budgeted in A7020.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$30,150	\$29,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$30,150	\$29,000
	REVENUE		
2025	Fees	\$18,000	\$29,000
	Indirect Revenues Applied	\$3,266	\$0
	Share of Fund Balance Contribution	\$963	\$0
	TOTAL	\$22,229	\$29,000
	Levy to be collected for this account	\$7,921	\$0
	Portion of Tax Bill	\$0.17	\$0.00

# PERFORMING ARTS

## A 7560.0000 A 7560.0000

### **ACCOUNT DESCRIPTION**

Funding in this account provides financial support for the Greece Performing Arts Society (GPAS). The GPAS group performs at the Supervisor's annual concert series.

### **SUMMARY OF SERVICES**

• Funding for the Greece Performing Arts Society.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$5,000	\$5,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$5,000	\$5,000
	REVENUE		
	Indirect Revenues Applied	\$1,344	\$1,328
	Share of Fund Balance Contribution	\$396	\$518
	TOTAL	\$1,740	\$1,846
	Levy to be collected for this account	\$3,260	\$3,154
	Portion of Tax Bill	\$0.07	\$0.07

COMMEMORATIONS

## A 7550.0000 A 7550.0000

### **ACCOUNT DESCRIPTION**

Funding in this account provides for the annual Memorial Day festivities honoring local veterans. The Town's memorial wall listing our veterans is also maintained from this account.

### **SUMMARY OF SERVICES**

- Memorial Day events.
- Maintenance of Veterans' monuments.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$20,000	\$20,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$20,000	\$20,000
	REVENUE		
	Indirect Revenues Applied	\$5,377	\$5,313
	Share of Fund Balance Contribution	\$1,585	\$2,072
	TOTAL	\$6,962	\$7,385
	Levy to be collected for this account	\$13,038	\$12,615
	Portion of Tax Bill	\$0.28	\$0.26

### **COMMUNITY EVENTS**

## A 7551.0000 A 7551.0000

### **ACCOUNT DESCRIPTION**

Funding in this account provides for the Town's various events including the annual Groundhog Festival, Spruce Up Greece and the annual Holiday Tree Lighting.

### **SUMMARY OF SERVICES**

• Expenditures related to community events.

CODE	DESCRIPTION	2009	2010
_	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$35,300	\$35,300
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$35,300	\$35,300
	REVENUE		
	Indirect Revenues Applied	\$9,490	\$9,377
	Share of Fund Balance Contribution	\$2,797	\$3,658
	TOTAL	\$12,287	\$13,035
	Levy to be collected for this account	\$23,013	\$22,265
	Portion of Tax Bill	\$0.49	\$0.46

### A 7110.0000 A 7110.0000

### PARK MAINTENANCE

### **ACCOUNT DESCRIPTION**

The appropriations in this account cover the costs associated with the maintenance and improvement of Town parks, playgrounds and open space. The various Town parks have a wide range of facilities which include: soccer fields, baseball fields, football fields, basketball courts, tennis courts, picnic areas, bike trails, nature trails, play areas and shelters.

### **SUMMARY OF SERVICES**

- Maintenance and improvements of parks and playgrounds.
- Maintenance of athletic fields.

For a summary of Parks and their facilities, see General Information under Life and Leisure.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$306,271	\$309,998
200	Equipment and Capital Outlay	\$137,000	\$137,000
400	Contracted Services	\$72,400	\$65,450
600	Principal on Debt	\$30,000	\$0
700	Principal on Interest	\$1,320	\$0
800	Employee Benefits	\$86,876	\$106,155
	TOTAL	\$633,867	\$618,603
	REVENUE		
2001	Park and Recreation Fees	\$105,260	\$101,235
	Indirect Revenues Applied	\$142,110	\$137,426
	Share of Fund Balance Contribution	\$41,883	\$53,611
	TOTAL	\$289,253	\$292,272
	Levy to be collected for this account	\$344,614	\$326,331
	Portion of Tax Bill	\$7.38	\$6.77

PARK SHELTERS
A 7111.0000
A 7111.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for the operation and maintenance of the facilities located at Braddock Bay Park and Adeline Park. Braddock Bay Park is located in the northwest quadrant on East Manitou Road. It is the largest park in Greece and is leased from New York State. Located in the park is an enclosed year round shelter with kitchen facilities, a nature conservatory, an amphitheater, an educational kiosk, a car top boat launch, a boardwalk and several passive recreation trails. Adeline Park, located in the southeast quadrant of Greece provides a enclosed year round shelter, pavilion and playground.

### **SUMMARY OF SERVICES**

• Maintenance of Braddock Bay Park and Adeline Park facilities

For a summary of Parks and their facilities, see General Information under Life and Leisure.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$8,398	\$10,000
200	Equipment and Capital Outlay		
400	Contracted Services	\$29,181	\$32,345
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$643	\$1,875
	TOTAL	\$38,222	\$44,220
	REVENUE		
	Indirect Revenues Applied	\$10,276	\$11,746
	Share of Fund Balance Contribution	\$3,028	\$4,582
	TOTAL	\$13,304	\$16,328
	Levy to be collected for this account	\$24,918	\$27,892
	Portion of Tax Bill	\$0.53	\$0.58

LIBRARY OPERATIONS

### L 7410.0000 L 7410.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for the operation of the Town of Greece Library System, a member of the Monroe County Library System (MCLS). The 35,000 square foot main library is located on the Town Campus at Two Vince Tofany Blvd.

### **SUMMARY OF SERVICES**

- Provides materials to members of the Monroe County Library System.
- Conducts children's programs/activities.

### **PERSONNEL**

Staffing at the Main Library and the Barnard Crossing Branch are funded from this account.

	2009	2010
FT Benefited:	14	14
PT Benefited	24	24
Total:	38	38

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$1,523,418	\$1,577,247
200	Equipment and Capital Outlay	\$310,000	\$289,000
400	Contracted Services	\$408,073	\$414,303
600	Principal on Debt	\$205,000	\$210,000
700	Principal on Interest	\$89,364	\$83,010
800	Employee Benefits	\$394,297	\$489,515
	TOTAL	\$2,930,152	\$3,063,075
	REVENUE		
2082	Book Fees	\$85,500	\$85,500
2089	Printing Fees	\$8,550	\$8,550
	Indirect Revenues Applied	\$105,644	\$83,353
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$199,694	\$177,403
	Levy to be collected for this account	\$2,730,458	\$2,885,672
	Portion of Tax Bill	\$58.49	\$59.84

### LIBRARY BRANCH - BARNARD CROSSING

## L 7413.0000 L 7413.0000

### **ACCOUNT DESCRIPTION**

The funding in this account is for the annual lease and maintenance agreement of this facility. The Barnard Crossing Branch of the Greece Library System opened in 1998 and is located at 2680 Dewey Avenue.

### **SUMMARY OF SERVICES**

• Provides services to members of the Monroe County Library System.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		\$36,000
400	Contracted Services	\$58,960	\$54,750
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$58,960	\$90,750
	REVENUE		
2082	Book Fees	\$9,500	\$9,500
2089	Copier Fees	\$950	\$950
	Indirect Revenues Applied	\$1,809	\$2,254
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$12,259	\$12,704
	Levy to be collected for this account	\$46,701	\$78,046
	Portion of Tax Bill	\$1.00	\$1.62

HISTORIAN A 7510.0000 A 7510.0000

### **ACCOUNT DESCRIPTION**

This account funds the contract with the Town of Greece Historical Society for the retention, organization, and management of various public records of historical importance to the Town and its residents.

### **SUMMARY OF SERVICES**

• Retention and preservation of Town historical documents and artifacts.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$8,345	\$8,345
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$8,345	\$8,345
	REVENUE		
	Indirect Revenues Applied	\$2,243	\$2,217
	Share of Fund Balance Contribution	\$661	\$865
	TOTAL	\$2,904	\$3,082
	Levy to be collected for this account	\$5,441	\$5,263
	Portion of Tax Bill	\$0.12	\$0.11

ZONING BOARD
A 8010.0000
A 8010.0000

### **ACCOUNT DESCRIPTION**

The Board of Zoning Appeals hears and adjudicates requests for variances from the requirements of the Town Zoning Ordinance.

### **SUMMARY OF SERVICES**

 Zoning Board review of land usage and the issuance or rejection of variances.

### **PERSONNEL**

The Zoning Board consists of seven appointed members each serving a three-year term. There is currently one full-time position budgeted in this account.

	2009	2010
FT Benefited:	1	1
PT Benefited		
Total:	1	1

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$61,517	\$63,430
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$22,389	\$27,748
	TOTAL	\$83,906	\$91,178
	REVENUE		
2110	Zoning Fees	\$50,000	\$50,000
	Indirect Revenues Applied	\$9,115	\$10,938
	Share of Fund Balance Contribution	\$2,686	\$4,267
	TOTAL	\$61,801	\$65,20
	Levy to be collected for this account	\$22,105	\$25,97
	Portion of Tax Bill	<b>\$0.47</b>	\$0.54

PLANNING BOARD

A 8020.0000

A 8020.0000

### **ACCOUNT DESCRIPTION**

The Planning Board has approval authority over site plans and subdivisions of land. The Board also gives recommendations to the Town Board on rezoning requests.

### **SUMMARY OF SERVICES**

- Administration of Development Services accounts and the Community Development Block Grant.
- Review of plans for the issuance of variances and permits.

### **PERSONNEL**

The Planning Board consists of seven appointed members each serving a three-year term. There are currently five full-time positions budgeted in this account.

	2009	2010
FT Benefited:	5	5
PT Benefited		
Total:	5	5

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$375,087	\$377,690
200	Equipment and Capital Outlay		
400	Contracted Services	\$45,925	\$46,654
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$103,633	\$129,678
	TOTAL	\$524,645	\$554,022
	REVENUE		
2115	Planning Fees	\$50,000	\$60,000
2801	Interfund Revenue	\$30,000	\$25,000
	Indirect Revenues Applied	\$119,537	\$124,584
	Share of Fund Balance Contribution	\$35,230	\$48,601
	TOTAL	\$234,767	\$258,185
	Levy to be collected for this account	\$289,878	\$295,837
	Portion of Tax Bill	\$6.21	\$6.14

### **ENVIRONMENTAL BOARD**

### A 8090.0000 A 8090.0000

### **ACCOUNT DESCRIPTION**

The Environmental Board reviews the environmental aspects of proposals submitted to the Town Board, Planning Board and the Board of Zoning appeals.

### **SUMMARY OF SERVICES**

• Environmental Board review of land usage and conformance with environmental laws.

### **PERSONNEL**

The Environmental Board consists of nine appointed members each serving a two -year term.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$20,970	\$21,618
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$1,611	\$1,656
	TOTAL	\$22,581	\$23,274
	REVENUE		
	Indirect Revenues Applied	\$6,071	\$6,182
	Share of Fund Balance Contribution	\$1,789	\$2,412
	TOTAL	\$7,860	\$8,594
	Levy to be collected for this account	\$14,721	\$14,680
	Portion of Tax Bill	\$0.32	\$0.30

### **SANITARY SEWERS**

SS 8120.0000 SS 8120.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is to maintain and improve the Town's sanitary sewer system. The system consists of approximately 257 miles of sanitary sewer lines and twenty-nine sanitary sewer lift stations.

### **SUMMARY OF SERVICES**

- Maintenance of sewer system.
- Lift station maintenance and repair.
- Resident services.
- New construction inspections.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

Note: The sanitary sewer rate is based on a per unit charge. Insurance costs associated with sewers are reflected in the General Governmental section, 1722 and 1910 accounts.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$638,185	\$595,967
200	Equipment and Capital Outlay	\$138,000	\$138,000
400	Contracted Services	\$109,600	\$113,192
600	Principal on Debt	\$507,600	\$529,000
700	Principal on Interest	\$235,418	\$255,153
800	Employee Benefits	\$213,115	\$233,888
	TOTAL	\$1,841,918	\$1,865,200
	REVENUE		
2122	Sewer Entrance Fees	\$110,000	\$110,000
	Indirect Revenues Applied	\$39,867	\$25,733
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$149,867	\$135,733
	Levy to be collected for this account	\$1,692,051	\$1,729,467
	Portion of Tax Bill	\$38.70	\$38.93

### **ENVIRONMENTAL CONTROL**

### A 8160.0000 A 8160.0000

### **ACCOUNT DESCRIPTION**

The appropriations in this account finance year round brush collection, fall leaf collection and Transfer Station maintenance. The Town owns and operates a composting facility located at 280 North Greece Road. The Town recycles leaves and brush year round in preparation for the annual "give-back" program of compost and wood chips to Town residents.

### **SUMMARY OF SERVICES**

- Year round brush pick-up.
- Fall leaf collection.
- Town Transfer Station (under DEC permit).

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$379,511	\$406,545
200	Equipment and Capital Outlay	\$15,000	\$15,000
400	Contracted Services	\$18,982	\$16,946
600	Principal on Debt	\$30,000	\$25,000
700	Principal on Interest	\$3,026	\$1,376
800	Employee Benefits	\$125,610	\$164,079
	TOTAL	\$572,129	\$628,946
	REVENUE		
	Indirect Revenues Applied	\$153,810	\$167,064
	Share of Fund Balance Contribution	\$45,331	\$65,173
	TOTAL	\$199,141	\$232,237
	Levy to be collected for this account	\$372,988	\$396,709
	Portion of Tax Bill	\$7.99	\$8.23

### WATER SYSTEM

### **ACCOUNT DESCRIPTION**

On January 1, 1997, the Town of Greece entered into a lease agreement with the Monroe County Water Authority. The MCWA became responsible for the operation, maintenance and repair of the 210 miles of waterlines located within the Town of Greece. As part of this agreement, the MCWA accepted responsibility for debt previously incurred by the Town for the improvement of the Water System. Debt service payments are reimbursed by the MCWA.

### **SUMMARY OF SERVICES**

• Lease of Water System.

SW 8340.0000 SW 8340.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$500	\$500
600	Principal on Debt	\$280,000	\$295,000
700	Principal on Interest	\$74,302	\$110,944
800	Employee Benefits		
	TOTAL	\$354,802	\$406,444
	REVENUE		
2410	Lease of Water System	\$354,802	\$406,444
	Indirect Revenues Applied		
	Share of Fund Balance Contribution		
	TOTAL	\$354,802	\$406,444
	Levy to be collected for this account	\$0	\$0
	D 0. D.W	<b>*</b> 0 * 0 * 0	00.00
	Portion of Tax Bill	\$0.00	\$0.00

DRAINAGE
SD 8540.0000
SD 8540.0000

### **ACCOUNT DESCRIPTION**

Funding in this account provides for the annual maintenance of the Town's stormwater collection system including detention/retention ponds.

### **SUMMARY OF SERVICES**

- Maintenance of detention/retention pond areas.
- Maintenance of creeks, culverts and ditches.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

Note: The drainage rate is based on a per unit charge. Insurance costs associated with drainage are reflected in the General Governmental section, 1722 and 1910 accounts.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$207,943	\$249,610
200	Equipment and Capital Outlay	\$270,000	\$270,000
400	Contracted Services	\$42,952	\$42,863
600	Principal on Debt	\$315,000	\$315,000
700	Principal on Interest	\$179,549	\$166,464
800	Employee Benefits	\$70,299	\$99,321
	TOTAL	\$1,085,743	\$1,143,258
	REVENUE		
2122	Fees - Entrance	\$50,000	\$50,000
	Indirect Revenues Applied	\$25,660	\$10,964
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$75,660	\$60,964
	Levy to be collected for this account	\$1,010,083	\$1,082,294
	Portion of Tax Bill	\$16.00	\$16.00

SHADE TREES

A 8560.0000
A 8560.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for the planting of new trees as well as the maintenance, trimming and removal of trees located in the Town's right-of-way. The Town has approximately 26,000 trees that are maintained annually. The Town has an annual tree replacement and new planting program reflecting the objectives of the Tree City USA organization.

### **SUMMARY OF SERVICES**

- Maintenance of Town trees.
- Planting of new trees.
- Implementation of Town Forestry Plan.

### **PERSONNEL**

Refer to A1490 Public Works Administration for position detail.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services	\$151,733	\$177,246
200	Equipment and Capital Outlay		
400	Contracted Services	\$21,700	\$21,200
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$52,919	\$74,605
	TOTAL	\$226,352	\$273,051
	REVENUE		
	Indirect Revenues Applied	\$60,852	\$72,529
	Share of Fund Balance Contribution	\$17,934	\$28,294
	TOTAL	\$78,786	\$100,823
	Levy to be collected for this account	\$147,566	\$172,228
	Portion of Tax Bill	\$3.16	\$3.57

# RETIREMENT BENEFITS

## **RETIREMENT BENEFITS - GENERAL**

### **ACCOUNT DESCRIPTION**

Funding in this account is for the payment of health benefits for Town retirees.

### **SUMMARY OF SERVICES**

• Payment of health insurance premiums.

A 9070.0000 A 9070.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200			
	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$1,797,539	\$1,979,655
	TOTAL	\$1,797,539	\$1,979,655
	REVENUE		
2770	Insurance Reimbursement	\$2,000	\$3,330
	Indirect Revenues Applied	\$482,709	\$524,963
	Share of Fund Balance Contribution	\$142,265	\$204,788
	TOTAL	\$626,974	\$733,081
	Levy to be collected for this account	\$1,170,565	\$1,246,574
	Portion of Tax Bill	\$25.07	\$25.85

# RETIREMENT BENEFITS

### **RETIREMENT BENEFITS - HIGHWAY**

### **ACCOUNT DESCRIPTION**

Funding in this account is for the payment of health benefits for Town retirees.

### **SUMMARY OF SERVICES**

• Payment of health insurance premiums.

DA 9070.0000 DA 9070.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$398,085	\$441,365
	TOTAL	\$398,085	\$441,365
	REVENUE		
	Indirect Revenues Applied	\$12,037	\$11,788
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$12,037	\$11,788
	Levy to be collected for this account	\$386,048	\$429,577
	Portion of Tax Bill	\$8.27	\$8.91

## **RETIREMENT BENEFITS**

### **RETIREMENT BENEFITS - LIBRARY**

FINANCIAL DATA

## L 9070.0000 L 9070.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for the payment of health benefits for Town retirees.

### **SUMMARY OF SERVICES**

• Payment of health insurance premiums.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services		
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits	\$28,215	\$30,419
	TOTAL	\$28,215	\$30,419
	REVENUE		
	Indirect Revenues Applied	\$1,052	\$854
	Share of Fund Balance Contribution	\$0	\$0
	TOTAL	\$1,052	\$854
	Levy to be collected for this account	\$27,163	\$29,565
	Portion of Tax Bill	\$0.58	\$0.61

### **INSURANCE ADMINISTRATION**

### MS 1710.0000 MS 1710.0000

### **ACCOUNT DESCRIPTION**

The Town maintains a self insurance fund to defend any claims filed against the Town or Town employees. The funding in this account is for the third party administration involved in claim mitigation. The Town contracts with Arthur J. Gallagher for General Liability and Scibel Associates for Workers' Compensation services.

### **SUMMARY OF SERVICES**

- Agent/broker
- Claims administration.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS	T-	
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$55,000	\$55,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$55,000	\$55,000
	REVENUE		
1270	Self Insurance Charges	\$55,000	\$55,000
	Indirect Revenues Applied		
	Share of Fund Balance Contribution		
	TOTAL	\$55,000	\$55,000
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

## **LIABILITY CLAIMS**

## MS 1930.0000 MS 1930.0000

### **ACCOUNT DESCRIPTION**

General liability is used to mitigate claims for injury or damage to non-Town property or person.

### **SUMMARY OF SERVICES**

• Payment of expenses related to claims filed against the Town.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$150,000	\$150,000
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$150,000	\$150,000
	REVENUE		
1270	Self Insurance Charges	\$150,000	\$150,000
	Indirect Revenues Applied		
	Share of Fund Balance Contribution		
	TOTAL	\$150,000	\$150,000
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

# PROPERTY COVERAGE

### ACCOUNT DESCRIPTION

Funding in this account is for damage to Town owned property.

### **SUMMARY OF SERVICES**

• Payment of expenses related to Town owned property losses.

MS 1931.0000 MS 1931.0000

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$83,500	\$83,500
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$83,500	\$83,500
	REVENUE		
1270	Self Insurance Charges	\$83,500	\$83,500
	Indirect Revenues Applied		
	Share of Fund Balance Contribution		
	TOTAL	\$83,500	\$83,500
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

### **WORKERS COMPENSATION**

## MS 9040.0000 MS 9040.0000

### **ACCOUNT DESCRIPTION**

Funding in this account is for Workers' Compensation claims for Town employees resulting from work related injury.

### **SUMMARY OF SERVICES**

• Payment of expenses related to Town employee Workers' Compensation claims.

CODE	DESCRIPTION	2009	2010
	APPROPRIATIONS		
100	Personal Services		
200	Equipment and Capital Outlay		
400	Contracted Services	\$286,500	\$286,500
600	Principal on Debt		
700	Principal on Interest		
800	Employee Benefits		
	TOTAL	\$286,500	\$286,500
	REVENUE		
1270	Self Insurance Charges	\$286,500	\$286,500
	Indirect Revenues Applied		
	Share of Fund Balance Contribution		
	TOTAL	\$286,500	\$286,500
	Levy to be collected for this account	\$0	\$0
	Portion of Tax Bill	\$0.00	\$0.00

# **REVENUE ESTIMATES**

## **GENERAL FUND**

CODE	DESCRIPTION	2000	2010
CODE	DESCRIPTION	2009	2010
	TAXES AND TAX ITEMS		
1001	Real Property	\$18,044,066	\$18,423,610
1081	Payments in Lieu of	\$342,628	\$387,495
1090	Interest and Penalties on	\$240,000	\$240,000
1120	Distribution of Sales Tax	\$3,800,000	\$3,900,000
1170	Franchise Fee - Cable TV	\$1,000,000	\$1,150,000
	TOTAL	\$23,426,694	\$24,101,105
DEPARTMENTAL INCOME			
1232	Tax Collector	\$1,000	\$500
1255	Town Clerk	\$20,000	\$20,000
1270	Service Mall	\$500	\$600
1289	Local Development Corporations	\$575,000	\$575,000
1520	Police Reports	\$4,000	\$4,500
1550	Animal Control	\$3,500	\$4,000
1972	Programs for the Aging	\$20,000	\$18,000
2001	Recreation	\$105,260	\$101,235
2025	Recreation Facilities	\$96,000	\$130,000
2110	Zoning	\$50,000	\$50,000
2115	Planning	\$55,000	\$60,000
2189	Home & Community Services	\$75,000	\$75,000
	TOTAL	\$1,005,260	\$1,038,835
	INTERGOVERNMENTAL CHARGES		
2210	Other Government Services	\$150,000	\$150,000
2260	Public Safety	\$50,000	\$75,000
	1		l .

Youth

**TOTAL** 

2350

## **GENERAL FUND**

CODE	DESCRIPTION	2009	2010
	USE OF MONEY AND PROPERTY		
2401	Interest Earnings	\$350,000	\$300,000
2410	Real Property Rents	\$115,000	\$130,000
	TOTAL	\$465,000	\$430,000
	LICENSES AND PERMITS		
2501	Business and Occupation	\$0	\$0
2530	Games of Chance	\$0	\$0
2540	Bingo	\$10,000	\$10,000
2544	Dog Licensing	\$25,000	\$22,500
2550	Fire Code	\$45,000	\$50,000
2555	Building Code	\$575,000	\$650,000
	TOTAL	\$655,000	\$732,500
	FINES AND FORFEITURES		
2610	Fines and Forfeited Bail	\$800,000	\$850,000
	TOTAL	\$800,000	\$850,000
	MISCELLANEOUS		
2705	Donations	\$0	\$0
2770	Other Revenue	\$82,000	\$83,330
	TOTAL	\$82,000	\$83,330

\$0

\$225,000

\$30,000

\$230,000

# **REVENUE ESTIMATES**

# GENERAL FUND

CODE	DESCRIPTION	2009	2010
	INTERFUND REVENUE		
2801	General Government Support	\$187,047	\$157,108
	TOTAL	\$187,047	\$157,108
	STATE AID		
3001	Per Capita Revenue Sharing	\$400,000	\$400,000
3005	Mortgage Tax	\$1,500,000	\$1,550,000
3040	Real Property Aid	\$160,000	\$189,209
3820	Youth Program Aid	\$93,000	\$86,336
	TOTAL	\$2,153,000	\$2,225,545
	FEDERAL AID		
4772	Programs for the Elderly	\$57,967	\$48,550
	TOTAL	\$57,967	\$48,550
	INTERFUND TRANSFERS		
5031	Transfers from Other Funds	\$100,000	\$100,000
	TOTAL	\$100,000	\$100,000
		\$29,161,96	\$29,991,97
	TOTAL GENERAL FUND	8	3

# **HIGHWAY FUND**

CODE	DESCRIPTION	2009	2010
	TAXES AND TAX ITEMS		
1001	Real Property	\$9,583,551	\$9,460,814
1081	Payments in Lieu of	\$148,827	\$159,609
	TOTAL	\$9,732,378	\$9,620,423
	INTERGOVERNMENTAL CHARGES		
2300	Road Services	\$793,421	\$793,421
	TOTAL	\$793,421	\$793,421
	USE OF MONEY AND PROPERTY		
2401	Interest Earnings	\$150,000	\$100,000
	TOTAL	\$150,000	\$100,000
	LICENSES AND PERMITS		
2560	Highway	\$40,000	\$40,000
	TOTAL	\$40,000	\$40,000
	STATE AID		
3501	Consolidated Highway Program	\$281,185	\$342,611
	TOTAL	\$281,185	\$342,611
	INTERFUND TRANSFERS		
5050	Transfers from Debt	\$0	\$100,000
	TOTAL	\$0	\$100,000
	TOTAL HIGHWAY FUND	\$10,996,984	\$10,996,455

# **REVENUE ESTIMATES**

# LIBRARY FUND

CODE	DESCRIPTION	2009	2010	
	TAXES AND TAX ITEMS			
1001	Real Property	\$2,848,224	\$3,037,595	
1081	Payments in Lieu of	\$41,113	\$45,810	
	TOTAL	\$2,889,337	\$3,083,405	
DEPARTMENTAL INCOME				
2082	Library Fees	\$95,000	\$95,000	
2089	Fees Copier/Printing	\$9,500	\$9,500	
	TOTAL	\$104,500	\$104,500	
USE OF MONEY AND				
	PROPERTY			
2401	Interest Earnings	\$40,000	\$15,000	
	TOTAL	\$40,000	\$15,000	
	STATE AID			
3840	Library Aid	\$29,184	\$26,932	
	TOTAL	\$29,184	\$26,932	
	TOTAL LIBRARY FUND	\$3,063,021	\$3,229,837	

# **SELF INSURANCE**

CODE	DESCRIPTION	2009	2010
	DEPARTMENTAL INCOME		
5031	Interfund Transfers	\$575,000	\$575,000
	TOTAL	\$575,000	\$575,000
	TOTAL SELF INSURANCE FUND	\$575,000	\$575,000

### **REVENUE ESTIMATES**

### **DRAINAGE FUND**

CODE	DESCRIPTION	2009	2010
	TAXES AND TAX ITEMS	<u> </u>	
1001	Real Property	\$1,030,163	\$1,102,678
1081	Payments in Lieu of	\$1,170	\$1,170
	TOTAL	\$1,031,333	\$1,103,848
	DEPARTMENTAL INCOME		
2122	Fees - Entrance	\$50,000	\$50,000
	TOTAL	\$50,000	\$50,000
	USE OF MONEY AND		
	PROPERTY		
2401	Interest Earnings	\$25,000	\$10,000
,	TOTAL	\$25,000	\$10,000
	TOTAL DRAINAGE FUND	\$1,106,333	\$1,163,848

### LIGHTING FUND

CODE	DESCRIPTION	2009	2010
	TAXES AND TAX ITEMS		
1001	Real Property	\$1,993,870	\$1,705,643
1081	Payments in Lieu of	\$2,787	\$2,787
	TOTAL	\$1,996,657	\$1,708,430
	USE OF MONEY AND PROPERTY		
2401	Interest Earnings	\$50,000	\$50,000
2410	Real Property Rents	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	*,
	TOTAL	\$50,000	\$50,000
	TOTAL LIGHTING FUND	\$2,046,657	\$1,758,430

#### **REVENUE ESTIMATES**

#### **SEWER FUND**

#### CODE DESCRIPTION 2009 2010 TAXES AND TAX ITEMS \$1,831,581 1001 Real Property \$1,793,299 Payments in Lieu of \$2,252 \$2,252 1081 \$1,795,551 \$1,833,833 **TOTAL** DEPARTMENTAL INCOME 2122 Sewer Service \$110,000 \$110,000 TOTAL \$110,000 \$110,000 **USE OF MONEY AND PROPERTY** \$40,000 \$25,000 2401 Interest Earnings TOTAL \$40,000 \$25,000 TOTAL SEWER FUND \$1,945,551 \$1,968,833

#### WATER FUND

CODE	DESCRIPTION	2009	2010
	USE OF MONEY AND PROPERTY		
2410	Lease of System	\$354,802	\$406,444
	TOTAL	\$354,802	\$406,444
	TOTAL WATER FUND	\$354,802	\$406,444
	TOTAL WATER FUND	\$354,802	\$406,4

### **MANAGEMENT**

GROUP A Supervisor	<b>Step 1</b> \$101,178	<b>Step 2</b> \$103,724	<b>Step 3</b> \$106,325	<b>Step 4</b> \$108,982	<b>Step 5</b> \$111,693	<b>Step 6</b> \$114,568	<b>Step 7</b> \$117,361	<b>Step 8</b> \$120,291	<b>Step 9</b> \$123,303	<b>Step 10</b> \$126,370	<b>Step 11</b> \$129,529	<b>Step 12</b> \$132,767
<b>B</b> Chief of Police Commissioner DPW	\$97,317	\$99,754	\$102,246	\$104,820	\$107,421	\$110,105	\$112,870	\$115,690	\$118,593	\$121,550	\$124,589	\$127,704
<b>C</b> Deputy Chief of Police Dir. of Finance	\$92,059	\$94,853	\$97,235	\$99,672	\$102,164	\$104,710	\$107,339	\$109,995	\$112,761	\$115,581	\$118,470	\$121,432
<b>D</b> Chief Engineer Dir. of Develop. Service	\$87,733	\$89,924	\$92,169	\$94,469	\$96,824	\$99,261	\$101,725	\$104,272	\$106,873	\$109,557	\$112,296	\$115,103
E Assessor Building Inspector Dep. Comm. DPW Deputy Supervisor Dir of Const. Services Dir. of Human Services Dir. of Personnel	\$78,971	\$80,942	\$82,969	\$85,050	\$87,158	\$89,349	\$91,594	\$93,867	\$96,222	\$98,631	\$101,097	\$103,625
<b>F</b> Dir. of Information Svcs. Director of Tech Svcs. Library Director (III + IV)	\$71,084	\$72,864	\$74,672	\$76,534	\$78,450	\$80,422	\$82,421	\$84,502	\$86,611	\$88,774	\$90,993	\$93,268
<b>G</b> Receiver of Taxes	\$65,940	\$67,605	\$69,297	\$71,017	\$72,794	\$74,627	\$76,489	\$78,407	\$80,353	\$82,355	\$84,414	\$86,524
<b>H</b> Fire Marshal Town Clerk	\$64,020	\$65,636	\$67,278	\$68,949	\$70,674	\$72,453	\$74,261	\$76,123	\$78,013	\$79,956	\$81,955	\$84,004

#### **CONFIDENTIAL PERSONNEL**

(2009 Salary Schedule)

GRP			Step 1	(=00)	Step 2	uuic	Step 3	Step 4	Step 5	Step 6
1A	Asst Dir. of Finance	annual	\$ 81.324.58	\$	83,379.62	\$	85,458.15	\$ 87,607.58	\$ 89,780.72 \$	92,024.54
		bi-weekly	\$ 3,127.87	\$	3,206.91	\$	3,286.85	\$ 3,369.52	\$ 3,453.10 \$	3,539.41
		hourly	\$ 44.6838	\$	45.8130	\$	46.9550	\$ 48.1360	\$ 49.3301 \$	50.5629
		overtime	\$ 67.0258	\$	68.7195	\$	70.4325	\$ 72.2041	\$ 73.9951 \$	75.8444
1AAA	Sr. Administrative Analyst	annual	\$ 60,018.07	\$	63,233.13	\$	66,476.33	\$ 69,465.94	\$ 72,822.06 \$	77,504.00
	·	bi-weekly	\$ 2,308.39	\$	2,432.04	\$	2,556.78	\$ 2,671.77	\$ 2,800.85 \$	2,980.92
		hourly	\$ 32.9770	\$	34.7435	\$	36.5255	\$ 38.1681	\$ 40.0121 \$	42.5846
		overtime	\$ 49.4654	\$	52.1152	\$	54.7882	\$ 57.2521	\$ 60.0182 \$	63.8769
1AA	Sr. Budget Analyst	annual	\$ 54,408.48	\$	57,325.21	\$	60,267.63	\$ 62,977.85	\$ 66,023.31 \$	70,256.14
		bi-weekly	\$ 2,092.63	\$	2,204.82	\$	2,317.99	\$ 2,422.23	\$ 2,539.36 \$	2,702.16
		hourly	\$ 29.8948	\$	31.4974	\$	33.1141	\$ 34.6032	\$ 36.2765 \$	38.6023
		overtime	\$ 44.8422	\$	47.2460	\$	49.6711	\$ 51.9048	\$ 54.4148 \$	57.9034
1B	Asst. to the Supervisor	annual	\$ 52,890.96	\$	55,591.66	\$	58,583.94	\$ 61,308.78	\$ 64,155.27 \$	68,704.72
	Sec. to the Supervisor	bi-weekly	\$ 2,034.27	\$	2,138.14	\$	2,253.23	\$ 2,358.03	\$ 2,467.51 \$	2,642.49
		hourly	\$ 29.0610	\$	30.5449	\$	32.1890	\$ 33.6861	\$ 35.2501 \$	37.7498
		overtime	\$ 43.5915	\$	45.8173	\$	48.2835	\$ 50.5292	\$ 52.8752 \$	56.6248
1C	Administrative Assistant	annual	\$ 45,125.67	\$	47,579.76	\$	50,146.62	\$ 52,825.60	\$ 55,702.89 \$	58,692.06
	Public Relations Officer	bi-weekly	\$ 1,735.60	\$	1,829.99	\$	1,928.72	\$ 2,031.75	\$ 2,142.42 \$	2,257.39
		hourly	\$ 24.7943	\$	26.1427	\$	27.5531	\$ 29.0251	\$ 30.6060 \$	32.2484
		overtime	\$ 37.1915	\$	39.2141	\$	41.3296	\$ 43.5376	\$ 45.9090 \$	48.3726
1CC	Payroll Supervisor	annual	\$ 43,913.19	\$	46,226.03	\$	48,651.39	\$ 50,964.23	\$ 53,671.92 \$	55,448.85
	Principal Account Clerk	bi-weekly	\$ 1,688.97	\$	1,777.92	\$	1,871.21	\$ 1,960.16	\$ 2,064.30 \$	2,132.65
		hourly	\$ 24.1281	\$	25.3989	\$	26.7315	\$ 28.0023	\$ 29.4901 \$	30.4664
		overtime	\$ 36.1922	\$	38.0984	\$	40.0973	\$ 42.0035	\$ 44.2351 \$	45.6996
1D	Clerk I	annual	\$ 42,051.63	\$	44,110.89	\$	47,326.28	\$ 48,877.48	\$ 51,471.82 \$	54,066.83
	Const. Serv. Coordinator	bi-weekly	\$ 1,617.37	\$	1,696.57	\$	1,820.24	\$ 1,879.90	\$ 1,979.69 \$	2,079.49
	Staff Assistant	hourly	\$ 23.1053	\$	24.2368	\$	26.0035	\$ 26.8558	\$ 28.2812 \$	29.7070
		overtime	\$ 34.6579	\$	36.3551	\$	39.0052	\$ 40.2836	\$ 42.4218 \$	44.5606

GRP			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1E	Clerk II	annual	\$ 38,469.98	\$ 40,642.02	\$ 42,841.96	\$ 45,041.47	\$ 47,241.42 \$	49,413.23
	Clerk II w/ typing	bi-weekly	\$ 1,479.61	\$ 1,563.15	\$ 1,647.77	\$ 1,732.36	\$ 1,816.98 \$	1,900.51
	Legal Secretary I	hourly	\$ 21.1374	\$ 22.3308	\$ 23.5395	\$ 24.7481	\$ 25.9568 \$	27.1501
	Office Clerk II	overtime	\$ 31.7060	\$ 33.4962	\$ 35.3093	\$ 37.1221	\$ 38.9352 \$	40.7252
	Sec to Dir of Const Services							
	Sec. to the Comm. of DPW							
	Secretary II							
	Sr. Account Clerk							
1F	Clerk III w/Typing	annual	\$ 31,926.86	\$ 33,703.61	\$ 35,423.64	\$ 37,228.98	\$ 39,118.51 \$	41,177.77
	Office Clerk III	bi-weekly	\$ 1,227.96	\$ 1,296.29	\$ 1,362.45	\$ 1,431.88	\$ 1,504.56 \$	1,583.76
	Telephone Operator	hourly	\$ 17.5422	\$ 18.5185	\$ 19.4635	\$ 20.4555	\$ 21.4937 \$	22.6251
		overtime	\$ 26.3133	\$ 27.7777	\$ 29.1953	\$ 30.6832	\$ 32.2405 \$	33.9377
1FF	Data Entry Operator	annual	\$ 29,811.39	\$ 31,757.65	\$ 33,703.51	\$ 35,649.97	\$ 37,059.85 \$	39,147.00
		bi-weekly	\$ 1,146.59	\$ 1,221.45	\$ 1,296.29	\$ 1,371.15	\$ 1,425.38 \$	1,505.65
		hourly	\$ 16.3799	\$ 17.4493	\$ 18.5184	\$ 19.5879	\$ 20.3626 \$	21.5093
		overtime	\$ 24.5698	\$ 26.1739	\$ 27.7776	\$ 29.3818	\$ 30.5438 \$	32.2640
1G	Clerk IV	annual	\$ 27,103.76	\$ 28,373.35	\$ 29,924.10	\$ 31,419.02	\$ 32,772.80 \$	34,973.20
	Clerk Typist	bi-weekly	\$ 1,042.45	\$ 1,091.28	\$ 1,150.93	\$ 1,208.42	\$ 1,260.49 \$	1,345.12
	Constituent Services Aide	hourly	\$ 14.8922	\$ 15.5898	\$ 16.4418	\$ 17.2632	\$ 18.0070 \$	19.2160
	Office Clerk IV	overtime	\$ 22.3383	\$ 23.3846	\$ 24.6627	\$ 25.8948	\$ 27.0106 \$	28.8241
	Receptionist							
2A	Town Justice	annual	\$ 43,033.27					
		bi-weekly	\$ 1,655.13					
2B	Town Attorney	annual	\$ 60,181.38					
		bi-weekly	\$ 2,314.67					
2C	Dep. Town Attorney	annual	\$ 25,136.58					
		bi-weekly	\$ 966.79					
2D	Asst. Town Attorney	annual	\$ 29,427.09					
		bi-weekly	\$ 1,131.81					
2F	Councilmen	annual	\$ 12,500.00					
		bi-weekly	\$ 480.77					
2G	Board Chairmen	annual	\$ 4,214.54					
		bi-weekly	\$ 162.10					

GRP			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2H	Board Members	annual	\$ 2,311.90					
		bi-weekly	\$ 88.92					
3A	Foreman-Water/Sewer (80)	annual	\$ 55,731.09	\$ 58,753.53	\$ 61,919.30	\$ 65,271.68	\$ 68,785.37 \$	72,556.59
	Head Auto Mechanic (80)	bi-weekly	\$ 2,143.50	\$ 2,259.75	\$ 2,381.51	\$ 2,510.45	\$ 2,645.59 \$	2,790.64
	Roads Foreman (80)	hourly	\$ 26.7938	\$ 28.2469	\$ 29.7689	\$ 31.3806	\$ 33.0699 \$	34.8830
		overtime	\$ 40.1907	\$ 42.3703	\$ 44.6533	\$ 47.0709	\$ 49.6048 \$	52.3245
3B	Empty (80)	annual	\$ 46,737.96	\$ 49,284.34	\$ 51,959.37	\$ 54,731.12	\$ 57,696.84 \$	60,791.45
		bi-weekly	\$ 1,797.61	\$ 1,895.55	\$ 1,998.44	\$ 2,105.04	\$ 2,219.11 \$	2,338.13
		hourly	\$ 22.4702	\$ 23.6944	\$ 24.9805	\$ 26.3130	\$ 27.7389 \$	29.2267
		overtime	\$ 33.7053	\$ 35.5416	\$ 37.4707	\$ 39.4696	\$ 41.6083 \$	43.8400
3C	Empty (80)	annual	\$ 47,213.50	\$ 49,804.96	\$ 52,477.46	\$ 55,338.85	\$ 58,308.37 \$	61,493.63
		bi-weekly	\$ 1,815.90	\$ 1,915.58	\$ 2,018.36	\$ 2,128.42	\$ 2,242.63 \$	2,365.14
		hourly	\$ 22.6988	\$ 23.9447	\$ 25.2295	\$ 26.6052	\$ 28.0329 \$	29.5642
		overtime	\$ 34.0482	\$ 35.9170	\$ 37.8443	\$ 39.9078	\$ 42.0493 \$	44.3464

Note: Annual schedules for confidential personnel are established at the beginning of each year. As a result, the fiscal year 2010 salary schedule was not available prior to the printing of the budget.

## **COMMUNICATIONS WORKERS OF AMERICA (CWA)**

CROUP 0		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
GROUP 0 Cleaner	annual	\$ 17,496.14	\$ 18,334.41	\$ 19,377.51	\$ 20,216.57	\$ 21,259.68	\$ 22,569.28
Cleaner	aiiiuai	Ψ 17,490.14	ψ 10,334.41	ψ 19,577.51	Ψ 20,210.37	\$ 21,239.00	Ψ 22,309.20
	bi-weekly	\$ 672.93	\$ 705.17	\$ 745.29	\$ 777.56	817.68	\$ 868.05
	hourly	\$ 9.6133	\$ 10.0739	\$ 10.6470	\$ 11.1080	\$ 11.6811	\$ 12.4007
	overtime	\$ 14.4199	\$ 15.1108	\$ 15.9705	\$ 16.6620	\$ 17.5217	\$ 18.6011
GROUP 1							
Clerk IV	annual	\$ 24,837.87	\$ 26,029.08	\$ 27,510.02	\$ 28,701.53	\$ 30,182.78	\$ 32,042.02
Laborer-DPW	bi-weekly	\$ 955.30	\$ 1,001.12	\$ 1,058.08	\$ 1,103.90	\$ 1,160.88	\$ 1,232.39
Library Clerk	hourly	\$ 13.6472	\$ 14.3016	\$ 15.1154	\$ 15.7701	\$ 16.5840	\$ 17.6055
Nutrition Aide	overtime	\$ 20.4708	\$ 21.4524	\$ 22.6731	\$ 23.6552	\$ 24.8760	\$ 26.4083
Receptionist							
Telephone Operator							
GROUP 2							
Laborer	annual	\$ 26,697.12	\$ 28,294.62	\$ 30,066.82	\$ 31,257.72	\$ 32,826.31	\$ 34,831.03
Mechanics Helper	bi-weekly	\$ 1,026.81	\$ 1,088.25	\$ 1,156.42	\$ 1,202.22	\$ 1,262.55	\$ 1,339.66
Real Property Aide	hourly	\$ 14.6687	\$ 15.5465	\$ 16.5203	\$ 17.1746	\$ 18.0364	\$ 19.1379
riour roporty / aug	overtime	\$ 22.0031	\$ 23.3198	\$ 24.7804	\$ 25.7620	\$ 27.0546	\$ 28.7068
GROUP 3		Ψ 22.0001	Ψ 20.0100	Ψ 2σσ.	Ψ 20.7 020	Ψ 27.00.10	Ψ 20.7000
Court Security	annual	\$ 27,248.59	\$ 28,701.53	\$ 30,182.78	\$ 31,489.94	\$ 33,116.96	\$ 35,383.11
•	bi-weekly	\$ 1,048.02	\$ 1,103.90	\$ 1,160.88	\$ 1,211.15	\$ 1,273.73	\$ 1,360.89
	hourly	\$ 14.9718	\$ 15.7701	\$ 16.5840	\$ 17.3022	\$ 18.1962	\$ 19.4413
	overtime	\$ 22.4577	\$ 23.6552	\$ 24.8760	\$ 25.9533	\$ 27.2943	\$ 29.1620
GROUP 4							
Asst. Animal Control Officer	annual	\$ 28,033.19	\$ 29,369.57	\$ 30,967.38	\$ 32,506.75	\$ 33,900.95	\$ 36,167.10
Asst. Dog Control Officer	bi-weekly	\$ 1,078.20	\$ 1,129.60	\$ 1,191.05	\$ 1,250.26	\$ 1,303.88	\$ 1,391.04
	hourly	\$ 15.4028	\$ 16.1372	\$ 17.0151	\$ 17.8608	\$ 18.6269	\$ 19.8721
	overtime	\$ 23.1042	\$ 24.2058	\$ 25.5227	\$ 26.7912	\$ 27.9405	\$ 29.8081
GROUP 5							
Account Clerk	annual	\$ 28,294.62	\$ 29,776.17	\$ 31,373.98	\$ 32,710.36	\$ 34,308.47	\$ 36,457.75
Account Clerk Typist	bi-weekly	\$ 1,088.25	\$ 1,145.24	\$ 1,206.69	\$ 1,258.09	\$ 1,319.56	\$ 1,402.22
Clerk Typist	hourly	\$ 15.5465	\$ 16.3605	\$ 17.2384	\$ 17.9727	\$ 18.8508	\$ 20.0317
Office Clerk IV	overtime	\$ 23.3198	\$ 24.5408	\$ 25.8577	\$ 26.9591	\$ 28.2762	\$ 30.0476

GROUP 6 Empty Range  GROUP 7 Asst. Budget Technician Asst. Recording Clerk - Towns Keypunch Operator Recreation Assistant Sr. Library Clerk	annual bi-weekly hourly overtime  annual bi-weekly hourly overtime	\$28,701.53 \$1,103.90 \$15.7701 \$23.6552 \$29,107.83 \$1,119.53 \$15.9933 \$23.9900	\$TEP 2 \$ 30,299.04 \$ 1,165.35 \$ 16.6479 \$ 24.9718  \$ 30,705.64 \$ 1,180.99 \$ 16.8712 \$ 25.3068	\$TEP 3 \$ 31,780.59 \$ 1,222.33 \$ 17.4619 \$ 26.1928 \$ 32,303.45 \$ 1,242.44 \$ 17.7491 \$ 26.6237	\$TEP 4 \$ 33,378.39 \$ 1,283.78 \$ 18.3398 \$ 27.5097  \$ 33,785.30 \$ 1,299.43 \$ 18.5633 \$ 27.8450	\$TEP 5 \$ 34,976.20 \$ 1,345.24 \$ 19.2176 \$ 28.8265 \$ 35,383.11 \$ 1,360.89 \$ 19.4413 \$ 29.1620	\$TEP 6 \$ 37,387.53 \$ 1,437.98 \$ 20.5426 \$ 30.8138 \$ 37,648.96 \$ 1,448.04 \$ 20.6863 \$ 31.0295
GROUP 8 Clerk III Clerk III w/ Typing Clerk to the Town Justice (PT) Data Entry Operator Dispatcher Input Clerk Maintenance Mechanic II Office Clerk III Principal Library Clerk Public Safety Dispatcher Secretary III Sr. Keypunch Operator Stenographer	annual	\$ 30,705.64	\$ 32,710.36	\$ 34,714.77	\$ 36,719.49	\$ 38,171.82	\$ 40,321.41
	bi-weekly	\$ 1,180.99	\$ 1,258.09	\$ 1,335.18	\$ 1,412.29	\$ 1,468.15	\$ 1,550.82
	hourly	\$ 16.8712	\$ 17.9727	\$ 19.0740	\$ 20.1755	\$ 20.9734	\$ 22.1547
	overtime	\$ 25.3068	\$ 26.9591	\$ 28.6110	\$ 30.2632	\$ 31.4602	\$ 33.2320
GROUP 9 Budget Technician Building Inspection Aide Code Compliance Inspector Drafting Technician Elder Care Coordinator Engineering Aide Meter Reader Parking Monitor Personnel Clerk	annual	\$ 32,710.36	\$ 34,714.77	\$ 36,835.14	\$ 39,391.64	\$ 41,918.92	\$ 43,923.02
	bi-weekly	\$ 1,258.09	\$ 1,335.18	\$ 1,416.74	\$ 1,515.06	\$ 1,612.27	\$ 1,689.35
	hourly	\$ 17.9727	\$ 19.0740	\$ 20.2392	\$ 21.6438	\$ 23.0323	\$ 24.1336
	overtime	\$ 26.9591	\$ 28.6110	\$ 30.3587	\$ 32.4657	\$ 34.5485	\$ 36.2004

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Planning Aide	annual	\$ 32,710.36	\$ 34,714.77	\$ 36.835.14	\$ 39,391.64	\$ 41,918.92	\$ 43,923.02
Recreation Leader	bi-weekly	\$ 1,258.09	\$ 1,335.18	\$ 1,416.74	\$ 1,515.06	\$ 1,612.27	\$ 1,689.35
Sec. to Comm of Public Works	hourly	\$ 17.9727	\$ 19.0740	\$ 20.2392	\$ 21.6438	\$ 23.0323	\$ 24.1336
Sec. to Environmental Board	overtime	\$ 26.9591	\$ 28.6110	\$ 30.3587	\$ 32.4657	\$ 34.5485	\$ 36.2004
Sec. to Zoning Board		•					
Sr. Stenographer							
Youth Outreach Worker							
GROUP 10							
Animal Control Officer	annual	\$ 34,976.20	\$ 36,835.14	\$ 38.578.73	\$ 40,437.37	\$ 42,441.78	\$ 45,259.71
Assistant Assessment Clerk	bi-weekly	\$ 1,345.24	\$ 1,416.74	\$ 1,483.80	\$ 1,555.28	\$ 1,632.38	\$ 1,740.76
Clerk II	hourly	\$ 19.2176	\$ 20.2392	\$ 21.1970	\$ 22.2183	\$ 23.3197	\$ 24.8679
Clerk II w/ Typing	overtime	\$ 28.8265	\$ 30.3587	\$ 31.7956	\$ 33.3275	\$ 34.9796	\$ 37.3019
Computer Operator Trainee							
Librarian Assistant							
Librarian Trainee							
Library Assistant							
Maintenance Mechanic I							
Office Clerk II							
Property Clerk							
Res. Plan Review Insp Trainee							
Secretary II							
Senior Account Clerk							
Senior Library Assistant							
GROUP 11							
Computer Operator	annual	\$ 39,914.50	\$ 42,064.39	\$ 44,330.54	\$ 46,450.91	\$ 48,716.45	\$ 51,796.12
Engineering Technician	bi-weekly	\$ 1,535.17	\$ 1,617.86	\$ 1,705.02	\$ 1,786.57	\$ 1,873.71	\$ 1,992.16
Sec. to Planning Board	hourly	\$ 21.9311	\$ 23.1123	\$ 24.3574	\$ 25.5225	\$ 26.7673	\$ 28.4594
Sr. Rec. Leader	overtime	\$ 32.8966	\$ 34.6685	\$ 36.5361	\$ 38.2838	\$ 40.1510	\$ 42.6891
GROUP 12							
Assessment Clerk	annual	\$ 40,844.27	\$ 42,848.38	\$ 45,114.84	\$ 47,264.43	\$ 49,529.97	\$ 52,725.59
Asst. to Building Inspector	bi-weekly	\$ 1,570.93	\$ 1,648.01	\$ 1,735.19	\$ 1,817.86	\$ 1,905.00	\$ 2,027.91
Building Foreman	hourly	\$ 22.4419	\$ 23.5431	\$ 24.7883	\$ 25.9694	\$ 27.2143	\$ 28.9701
Clerk I	overtime	\$ 33.6629	\$ 35.3146	\$ 37.1825	\$ 38.9541	\$ 40.8214	\$ 43.4552
Dog Control Officer							
Planning Assistant							

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Real Property Appraiser Trainee Residential Plan Review	annual	\$ 40,844.27	\$ 42,848.38	\$ 45,114.84	\$ 47,264.43	\$ 49,529.97	\$ 52,725.59
Inspector Sec. To Director of Human Sycs	bi-weekly hourly	\$ 1,570.93 \$ 22.4419	\$ 1,648.01 \$ 23.5431	\$ 1,735.19 \$ 24.7883	\$ 1,817.86 \$ 25.9694	\$ 1,905.00 \$ 27.2143	\$ 2,027.91 \$ 28.9701
Secretary Steno I/Admin. Sec. Working Foreman	overtime	\$ 33.6629	\$ 35.3146	\$ 37.1825	\$ 38.9541	\$ 40.8214	\$ 43.4552
GROUP 13 Administrative Assistant	annual	\$ 41,396.36	\$ 43,371.25	\$ 45,666.62	\$ 47,787.29	\$ 50,053.14	\$ 53,393.62
Administrative Assistant Administrative Trainee	bi-weekly	\$ 41,590.30	\$ 43,371.25 \$ 1,668.12	\$ 45,000.02 \$ 1,756.41	\$ 1,837.97	\$ 50,055.14	\$ 2,053.60
Automotive Mechanic	hourly	\$ 22.7452	\$ 23.8304	\$ 25.0915	\$ 26.2568	\$ 27.5016	\$ 29.3372
Budget Analyst Clerk to the Town Justices (FT) Dep. Rec. of Taxes & Assess Deputy Town Clerk Jr. Accountant Librarian I Network Administrator Recreation Supervisor Victim/Witness Coordinator Youth Program Worker	overtime	\$ 34.1179	\$ 35.7456	\$ 37.6373	\$ 39.3851	\$ 41.2525	\$ 44.0058
GROUP 14 Asst Bldg & Plumb Insp Trainee Asst Dir. Of Bldgs and Grounds Sr. Engineering Aide	annual bi-weekly hourly overtime	\$ 43,517.03 \$ 1,673.73 \$ 23.9105 \$ 35.8657	\$ 45,521.14 \$ 1,750.81 \$ 25.0116 \$ 37.5175	\$ 47,671.33 \$ 1,833.51 \$ 26.1930 \$ 39.2895	\$ 49,559.49 \$ 1,906.13 \$ 27.2305 \$ 40.8459	\$ 52,725.59 \$ 2,027.91 \$ 28.9701 \$ 43.4552	\$ 56,066.99 \$ 2,156.42 \$ 30.8060 \$ 46.2090
GROUP 15 Principal Account Clerk	annual bi-weekly hourly overtime	\$ 45,230.49 \$ 1,739.63 \$ 24.8520 \$ 37.2780	\$ 47,612.90 \$ 1,831.27 \$ 26.1609 \$ 39.2414	\$ 50,110.96 \$ 1,927.34 \$ 27.5335 \$ 41.3003	\$ 52,493.07 \$ 2,018.96 \$ 28.8424 \$ 43.2637	\$ 55,282.08 \$ 2,126.23 \$ 30.3748 \$ 45.5622	\$ 57,112.41 \$ 2,196.63 \$ 31.3804 \$ 47.0707

GROUP 16		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Accountant	annual	\$ 45,666.62	\$ 48,048.72	\$ 50,576.30	\$ 53,015.93	\$ 55,804.64	\$ 57,664.19
Administrative Analyst	bi-weekly	\$ 1,756.41	\$ 1,848.03	\$ 1,945.24	\$ 2,039.07	\$ 2,146.33	\$ 2,217.85
Asst. Bldg. & Plumbing Inspector	hourly	\$ 25.0915	\$ 26.4004	\$ 27.7891	\$ 29.1296	\$ 30.6619	\$ 31.6837
Assistant Fire Marshal	overtime	\$ 37.6373	\$ 39.6006	\$ 41.6838	\$ 43.6945	\$ 45.9929	\$ 47.5255
Family & Youth Counselor Specialist							
Jr. Engineer							
Jr. Planner							
Librarian II							
Purchasing Assistant							
Real Property Appraiser							
Sr. Recreation Supervisor							
Youth Referral Counselor							
GROUP 17							
Code Compliance Coordinator	annual	\$ 47,932.46	\$ 50,459.74	\$ 53,277.67	\$ 55,804.64	\$ 58,477.40	\$ 62,195.88
Coordinator Of Insp. & Tech Services	bi-weekly	\$ 1,843.56	\$ 1,940.76	\$ 2,049.14	\$ 2,146.33	\$ 2,249.13	\$ 2,392.15
Technical Services Coordinator	hourly	\$ 26.3365	\$ 27.7251	\$ 29.2735	\$ 30.6619	\$ 32.1305	\$ 34.1736
	overtime	\$ 39.5048	\$ 41.5876	\$ 43.9103	\$ 45.9929	\$ 48.1958	\$ 51.2604
GROUP 18							
Assistant Assessor	annual	\$ 54,469.18	\$ 57,257.28	\$ 60,336.64	\$ 63,155.17	\$ 66,088.75	\$ 70,765.62
Asst. Planner	bi-weekly	\$ 2,094.97	\$ 2,202.20	\$ 2,320.64	\$ 2,429.05	\$ 2,541.88	\$ 2,721.75
Asst. Recreation Director	hourly	\$ 29.9281	\$ 31.4600	\$ 33.1519	\$ 34.7006	\$ 36.3125	\$ 38.8823
Asst. to Commissioner of Public Works	overtime	\$ 44.8921	\$ 47.1900	\$ 49.7279	\$ 52.0509	\$ 54.4688	\$ 58.3234
Case Manager							
Community/Senior Center Coordinator							
Deputy Building Inspector							
Deputy Court Administrator							
Deputy Director of Youth Bureau							
Deputy Fire Marshal							

Grant Administrator

Youth Services Coordinator

Librarian III Planner Sr. Accountant Sr. Budget Analyst Staff Engineer

GROUP 19		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Senior Surveyor	annual	\$ 61,237.19	\$ 64,519.86	\$ 67,831.73	\$ 70,882.18	\$ 74,309.41	\$ 79,074.23
•	bi-weekly	\$ 2,355.28	\$ 2,481.53	\$ 2,608.91	\$ 2,726.24	\$ 2,858.05	\$ 3,041.32
	hourly	\$ 33.6468	\$ 35.4504	\$ 37.2702	\$ 38.9463	\$ 40.8294	\$ 43.4473
	overtime	\$ 50.4703	\$ 53.1757	\$ 55.9053	\$ 58.4194	\$ 61.2441	\$ 65.1710
GROUP 20					•		
Assistant Engineer	annual	\$ 61,818.49	\$ 65,130.07	\$ 68,470.55	\$ 71,549.91	\$ 75,006.66	\$ 79,829.00
Chief Court Clerk	bi-weekly	\$ 2,377.63	\$ 2,505.00	\$ 2,633.48	\$ 2,751.92	\$ 2,884.87	\$ 3,070.35
Dep. Dir. of Human Services	hourly	\$ 33.9663	\$ 35.7858	\$ 37.6212	\$ 39.3131	\$ 41.2125	\$ 43.8622
Director of Staff Services	overtime	\$ 50.9494	\$ 53.6787	\$ 56.4318	\$ 58.9697	\$ 61.8187	\$ 65.7932
Senior Planner							
Sr. Administrative Analyst							
Supervising Accountant							
GROUP 21							
Associate Engineer	annual	\$ 65,275.24	\$ 68,760.90	\$ 72,479.69	\$ 75,820.48	\$ 79,423.01	\$ 85,029.04
	bi-weekly	\$ 2,510.59	\$ 2,644.65	\$ 2,787.68	\$ 2,916.17	\$ 3,054.73	\$ 3,270.35
	hourly	\$ 35.8655	\$ 37.7808	\$ 39.8240	\$ 41.6595	\$ 43.6389	\$ 46.7193
	overtime	\$ 53.7983	\$ 56.6712	\$ 59.7360	\$ 62.4893	\$ 65.4585	\$ 70.0789

#### **GOLD BADGE CLUB**

Captain	annual	\$104,517.14
Precinct Cmdr.	bi-weekly	\$4,019.89
	hourly	\$53.9872
	overtime	\$80.9809
Lieutenant	annual	\$94,568.42
	bi-weekly	\$3,637.25
	hourly	\$48.8483
	overtime	\$73.2725
Sergeant	annual	\$84,461.13
	bi-weekly	\$3,248.50
	hourly	\$43.6275
	overtime	\$65.4413

#### UNIFORMED PATROLMEN'S ASSOCIATION

TITLE	GRP	STEP 1	STEP 2	STEP 3
Patrolman	PO	\$53,333.04	\$69,391.81	\$74,914.42

#### **GUARDIANS' CLUB**

		1st Year	2nd Year	3rd Year	4th Year	5th year
School Traffic Guard	hourly	\$12.6609	\$13.2539	\$13.8862	\$14.5318	\$15.2300

# CIVIL SERVICE EMPLOYEES ASSOCIATION CIVIL SERVICE EMPLOYEES ASSOCIATION

Title	01,12	221,102			Step 1	Step 2	
Construction Inspector	annual	\$59,247.39	MEO	annual	\$41,392.58	\$48,852.43	
Head Automotive Mechanic	bi-weekly	\$2,278.75		bi-weekly	\$1,592.02	\$1,878.94	
Motor Equipment Parts Foreman	hourly	\$28.4843		hourly	\$19.9003	\$23.4867	
Sr. Labor Foreman	overtime	\$42.7265		overtime	\$29.8505	\$35.2301	
Asst. Const. Inspector	annual	\$55,809.75					
Engineering Aide	bi-weekly	\$2,146.53					
Labor Foreman	hourly	\$26.8316	Stockhandler	annual	\$36,243.56		
Maintenance Mechanic I	overtime	\$40.2475		bi-weekly	\$1,393.98		
Parks Foreman				hourly	\$17.4248		
Sewer Const. Inspector				overtime	\$26.1372		
Sign Installation Foreman							
Sign Installation Technician					Start	6 months	1 year
Sr. Auto Maint. Mechanic			Laborer	annual	\$31,594.39	\$33,213.99	\$34,869.38
Sr. Automotive Mechanic				bi-weekly	\$1,215.17	\$1,277.46	\$1,341.13
Transfer Station Manager				hourly	\$15.1896	\$15.9683	\$16.7641
Utility Stakeout Technician				overtime	\$22.7844	\$23.9524	\$25.1462
			Laborer -				
Automotive Mechanic Construction Equipment	annual	\$54,046.50	CDL	annual	\$33,213.99	\$34,869.38	\$36,419.35
Operator	bi-weekly	\$2,078.71	MEO Trainee	bi-weekly	\$1,277.46	\$1,341.13	\$1,400.74
Heavy Equipment Operator	hourly	\$25.9839		hourly	\$15.9683	\$16.7641	\$17.5093
	overtime	\$38.9759		overtime	\$23.9524	\$25.1462	\$26.2640
Asst. Motor Equip. Parts							
Foreman	annual	\$52,280.33	Cleaner	annual	\$23,845.28	\$25,218.97	
Maintenance Mechanic II	bi-weekly	\$2,010.78		bi-weekly	\$917.13	\$969.96	
Skilled Laborer	hourly	\$25.1348		hourly	\$11.4641	\$12.1245	
Special MEO	overtime	\$37.7022		overtime	\$17.1962	\$18.1868	
Tree Trimmer Utility Repair Worker	Ovortimo	ψ01.1022		ovorumo	Ψ17.1002	ψ10.1000	
·							